

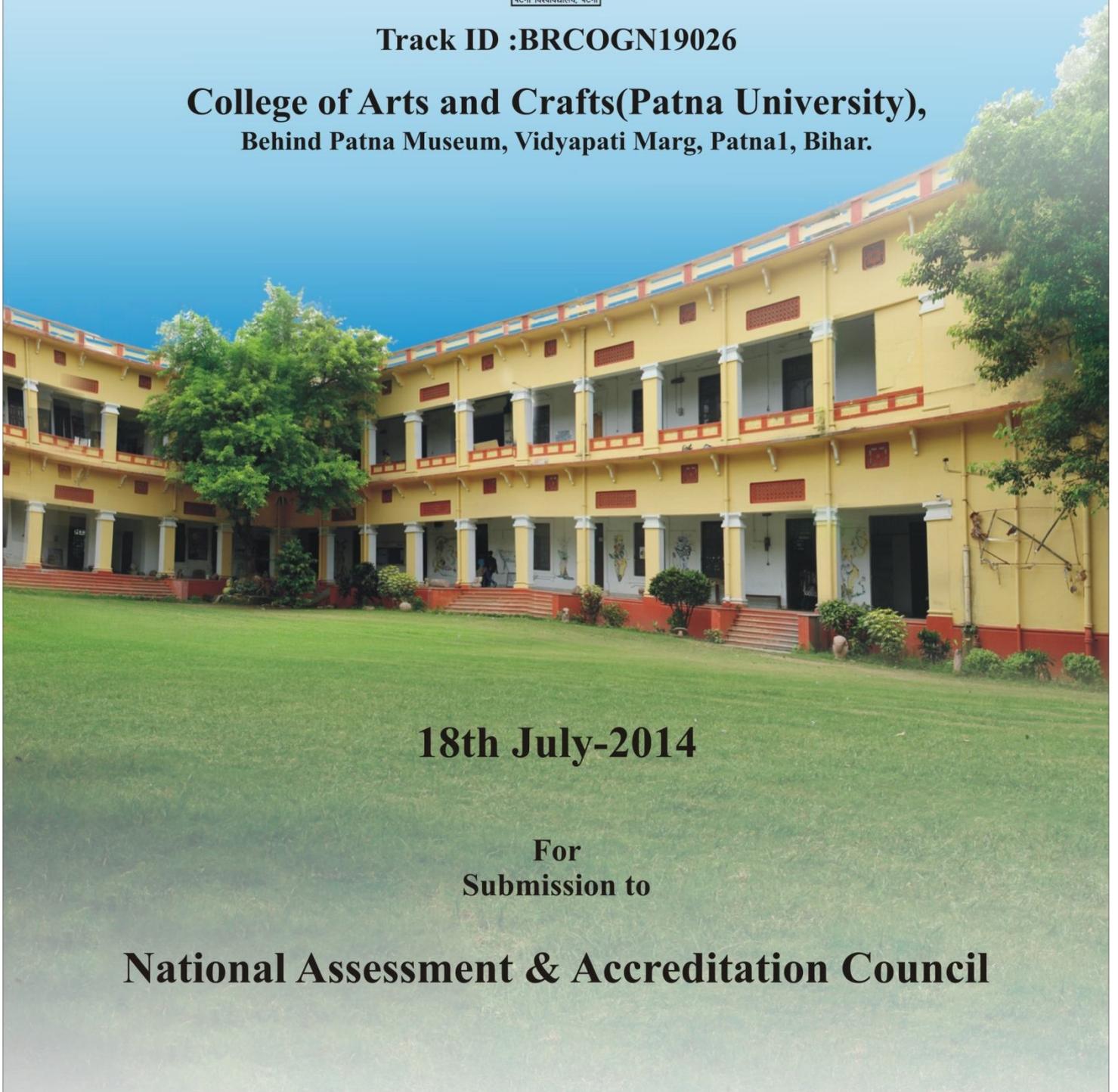
# **SELF STUDY REPORT**

**Cycle 1**



**Track ID :BRCOGN19026**

**College of Arts and Crafts(Patna University),  
Behind Patna Museum, Vidyapati Marg, Patna1, Bihar.**



**18th July-2014**

**For  
Submission to**

**National Assessment & Accreditation Council**

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## Members of Steering Committee

**Head:-** Dr. Chandrabhooshan Shriwastava( Principal Incharge)

**Coordinator:** Dr. Abinash Das( Assistant Professor Applied Art)

**Criterion 1: Curricular aspects**

Dr. Abinash Das(Assistant Professor Applied Art)

Smt. Sangita Kumari(Assistant Professor, Print Making)

**Criterion 2: Teaching-Learning and Evaluation**

Dr. Rakhi Kumari(Assistant Professor Print Making)

Smt. Rashmi Kumari(Assistant Professor History of Art)

**Criterion 3: Research, Consultation and Activities.**

Dr. Umesh Kumar Singh(Assistant Professor History of Art)

**Criterion 4: Infrastructure and Learning resources**

Sri. Shashiranjn Prakash(Assistant Professor Applied Art)

**Criterion 5: Student Support and Progression**

Dr. Rita Sharma(Assintant Professor, Painting)

Sri. Binod Kumar(Assintant Professor, Sculpture)

**Criterion 6: Governance, Leadership and Management**

Dr. Chandrabhooshan Shriwastava(Assistant Professor, Painting)

Sri. Ajay Kumar Pandey(Assintant Professor, Sculpture)

**Criterion 7: innovation and best practices**

Sri. Mazhar Elahi(Assistant Professor, Photography)

## Preface

It is a matter of great pleasure to submit the self-study report of our institution to the National Assessment and Accreditation Council for accreditation.

Our college is one of the esteemed Art Institutions of India established in 1939 by the name of Government School Art and in the year 1977 it was taken over by Patna University. Presently the college is situated at Vidyapati Marg , behind Patna museum, Patna. The college has completed its 75 years of excellence in imparting Fine Art education not only in Bihar and Jharkhand region but also to the neighboring states and neighboring countries.

After a gap of nearly twenty seven years, eleven new faculties were being appointed in 2012-13. In absence of highly experienced especially old faculty it is certainly a challenging task for us to prepare ourselves for accreditation and assessment.

The process of NCCA accreditation has helped us to improve the overall process of imparting quality higher education in Fine Arts at our institution, its infrastructure & facilities as well as to promote the core values among higher education of the country. Through SWOC analysis we got an opportunity to introspect and realized our true strengths which will helps us in overcoming our weaknesses and seizing opportunities in the future and tackle challenges ahead.

We are a team of newly appointed faculty members and it is really a great challenge and responsibility on our part to make this college accredited to NAAC within just two years of joining this institution. It is our commitment to strengthen this institution as per the seven criteria of NAAC. Thus helping us meet the expectation of all the stakeholders in a better way.

Our entire team of faculty members has tried our level best to fulfill the requirements of various criteria of assessment and accreditation. We are looking forward to welcome the peer team from NAAC and hope that they will appraise us for our sincere efforts.

Place :

Date :

**Dr. Abinash Das**

(Steering Committee Coordinator)

## Principal's Message

College of Arts & Craft Patna University Patna has been actively engaged in Painting Education in various forms of Visual Art science 1939.

The objective of the teaching program & training in the college is to achieve overall refinement of the students perception not confined to skills of the profession alone but also to create the eight kind of intellect.

Two years ago recruitment of eight new permanent faculty members in various departments brought greater enthusiasm & new hope to the art students & art community of Bihar & Jharkhand as well as India as whole.

These new team of faculty members have a vision to make the students at par with International Art community giving students international platform.

Our alumins' are presently doing notable work in the field of Art & Craft. Students graduated from college are also pursuing PG courses in India most reputed Art College.

However this is very challenging time for our Institution. We are in need to upgrade its Infrastructure to meet available standards & modernize our equipments to be able to provide excellent facilities for coming generations. It is with this self-critical realization that we are moving ahead, we hope that you will join us in this effort.

**Dr. Chandrabhooshan Shriwastava.**

(Principal Incharge)  
College of Arts and Crafts,  
Vidyapati Marg, Patna -1.

## **Executive summary**

College of Arts & Crafts was established at Govind Mitra Road, Patna on 25th January 1939, by Late Shri Radha Mohan Ji. Dr. Rajendra Prasad was the first member of the managing committee of this college.

Government of Bihar took control of this famous college in the year 1949 in the name of Government School of Arts & Crafts. It used to offer five years Diploma Programmes. During the year 1957, the school was shifted to Vidyapati Marg, where it stands today with a newly built structure and consisting of a student's hostel as well. The institution was renamed on 12th April 1977 as Government College of Arts & Crafts and is a constituent college of Patna University. The college is situated 3 km. away from the Patna railway station and is at a distance of about 2.5 km away from Gandhi Maidan.

College of Arts & Crafts, Patna is an institution for advanced training in visual arts (creative and applied) leading to the Bachelor of Fine Arts Degree 5 years degree after 10th class(high school). In 2012 the new course pattern was framed changing it to (4 year, eight semester) professional course of the Patna university after 10+2(inter).

In the year 2012-13 a team of 11 new faculties were appointed after a gap of nearly 27 years to fulfill the aspirations of the art students and visual art community of the region. This year was a historic one as this was the only College of Patna University to be selected as Center of Excellence by Government of Bihar. This year Government has approved a two story State of art, Art Gallery with cafeteria, Souvenir cum Art material Shop has been approved to be built within the college campus for Rs.99 Lacks approximately. This will help in developing a better relation with the community as well as developing the atmosphere of Art and Cultural in the region.

### **Vision**

The strategic vision of the College of Arts & Crafts Patna is to foster educational excellence in fine art/visual art and to develop research oriented environment. This vision is carried out by the faculty and staff of the college through artistry and engagement. A strong fine art program unlocks and supports the artistic potential of our students. The best discipline comes from a commitment to shared goals. The visual/ fine arts encourage each individual to work in a creative, cooperative and collaborative manner while promoting independent thinking. Students learn best in a participative and creative environment placed within a firm framework of high standards in teaching and learning. This vision builds on the core values of the institute that contribute to the educational experience and embrace teaching, scholarly/creative work, and service such as:

- Provide advancement of knowledge in Visual Art field.
- Promotion of arts and developing a culturally rich environment
- To make this college a center for Visual Art in all its disciplines

### **Mission**

This College runs Bachelor of Fine Arts, a 4 years (8 semesters) course program in Visual Art having four different subjects of Visual Art. The mission of the College of Arts &

Crafts Patna, is to prepare students with strong personal interests in the Visual Arts and to successfully pursue higher learning and/or a career in Fine/Visual Arts by channeling their unique skills and talents through an intense, integrated academic and arts program with high academic and artistic standards.

The College of Arts & Crafts Patna provides high quality educational program for students with a highly developed curriculum in various disciplines of Visual Arts. We aim to develop the students artistically and socially so that they leave the institute as independent, cooperative, responsible and creative young adults with a lifelong interest and ability in Visual Arts. We believe that these skills and qualities will prepare our students to pursue further educational and professional goals and allow them to contribute to the life and wellbeing of society as a whole.

We believe that a strong fine art program unlocks and supports the artistic potential of our students. The best discipline comes from a commitment to shared goals. The course in Visual/ Fine Arts encourages each individual to work in a creative, cooperative and collaborative manner while promoting independent thinking. Students learn best in a participative and creative environment placed within a firm framework of high standards in teaching and learning. Learning outcomes are continually reassessed in response to disciplinary standards, the evolution of technology and industry expectations and the need of the time. The course objectives parallel professional expectations.

**The college aims:**

1. To provide students with the instructions and studio resources appropriate to national expectations for a BFA;
2. To encourage the students to attain mastery and proficiency in media handling and critical thinking in line with professional expectations
3. To encourage students to develop original aesthetic visions
4. To increase student's awareness of diverse artistic trends across history, Nationality and race.
5. To help students in developing and maximizing their creative problem solving skills
6. To provide students with professional applications of class room instruction
7. To develop relationships between candidates, alumni, and the community

**Objective**

The objective of the teaching program and training in the college is to achieve overall refinement of the student's perception, to provide instructions in all branches of fine arts/visual art and to make provision for higher learning in Fine Arts/Visual Arts and spreading of knowledge their of. The program is not confined to the skills of the profession alone but also to create the right kind of intellect, as well as emotional cultivation to arrive at a level of composite creativity and thought.

## Section B:

### 1. Profile of the affiliated / constituent college

1. Name and address of the college:

Name:	College of Arts and Crafts	
Address:	Behind Patna Museum, Vidyapati marg	
City: Patna	Pin: 800001	State: Bihar
Website:	www.collegeofartsandcraftspu.in	

2. For communication:

Designation	Name	Telephone With std code	Mobile	Fax	Email
Principal In charge	Dr. Chandrabhushan Shriwastava	O:0612 2235348 R:	9470655188		collegeofartsandc raftspu@gmail.c om
Viceprincipal	NA	O :			
Steering Committee Coordinator	Dr. Abinash Das	O : R :	9470892606		abinash9das@g mail.com

3. Status of the  
institution:

affiliated college  
Constituent college  
Any other  
(specify)

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

4. Type of institution:

A. By gender  
I. For men  
Ii. For women  
Iii. Co-education

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

B. By shift

- I. Regular  
II. Day  
III. Evening

✓

5. It is are cognized minority institution?

- Yes  
No

✓

if yes specify the minority status (religious/linguistic/another) and provide documentary evidence.

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6. Sources of funding:

- Government  
Grant-in-aid  
Self-financing  
Any other

✓

7. A. Date of establishment of the college **25 / 01 / 1939**

- b. University to which the college is affiliated/or which governs the college(if it is a constituent college)

PATNA UNIVERSITY
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C .Details of UGC recognition:

Under section	Date, month & year (dd-mm-yyyy)	Remarks(if any)
I.2(f)	August 1996	Enclose certificate
II.12(b)	Mentioned in UGC website	is under progress to get a fresh copy of the certificate

(Enclose the certificate of recognition u/s2(f)and12(b)of the UGC act)

D. Details of recognition/approval by statutory/regulatory bodies other than UGC  
(AICTE, NCTE, MCI, DCI, PCI, RCI etc.) **No**

Under section/ Clause	Recognition/approval details institution/department programme	Day, month and year (dd-mm-yyyy)	Validity	Remarks
I.				
II.				
III.				

IV.				
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(Enclose the recognition/approval letter)

8. Does the affiliating university act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

yes  no

If yes, has the college applied for availing the autonomous status?

yes  no

9. Is the college recognized

- A. By UGC as a college with potential for excellence(CPE)?

yes  no

If yes, date of recognition:.....(dd/mm/yyyy)

- B. For its performance by any other governmental agency?

yes  no

If yes, name of the agency

**YES** (Dept. of higher education, Bihar government approved our college under center of excellence and to grant financial aid and provide infrastructure facilities).....and

Date of recognition :.....05/12/12.....(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location	Behind Patna Museum, Vidyapati Marg, Patna 800001
Campus area in sq.mts.	4.50 acres(18211.7 sq. mts)
Built up area in sq.mts.	6070.6 sq.mts

(Urban, semi-urban, rural, tribal, hilly area, any others specify)

Urban

11. Facilities available on the campus (tick the available facility and provide numbers or other details at appropriate places) or incase the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities

- Sports facilities

- Playground

- Swimming pool

- Gymnasium

- Hostel

- Boys' hostel

- i. Number of hostels One
- ii. Number of inmates Thirty Two
- iii. Facilities (mention available facilities)

- Girls' hostel

No

- i. Number of hostels
- ii. Number of inmates
- iii. Facilities(mention available facilities)

- Working women's hostel

No

- i. Number of inmates
- ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available—cadre wise) — two quarter for group D

- Cafeteria—

- Health centre— Central dispensary of Patna University

First aid, inpatient, outpatient, emergency care facility, ambulance.....

Health centre staff—

NA

Qualified doctor

fulltime

Part-time

Qualified nurse

fulltime

part-time

- facilities like banking, post office, book shops NO(It is in the main Campus)

- Transport facilities to cater to the needs of students and staff NO

- Animal house NO

- Biological waste disposal YES

- Generator or other facility for management

/regulation of electricity and voltage 2 Generators only

- Solid waste management facility YES

- Waste water management NO

- Water harvesting NO

12. Details of programmes offered by the college (give data for current academic year)  
- Presently college offers course in UG only (Bachelor of Fine Art) with 4 specializations.

Si. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ Approved Student Strength	No. Of students admitted
	Under-graduate	BFA (yearly)& BFA(semester wise)	5years, 4(eight semesters)	10, 10+2	Hindi & English	60	60/ year
	Post-graduate	-					
	Integrated programme SPG	-					
	Ph.D.	-					
	M.Phil.	-					
	Ph.D	-					
	Certificate courses	-					
	UG diploma	-					
	PG diploma	-					
	Any other (specify and provide details)	-					

13. Does the college offer self-financed programmes?

Yes  no

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	✓	No		Number	1
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15. List the departments: (respond if applicable only and do not list facilities like library, physical education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering

common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, botany, history	UG	PG	Research
Science				
Arts				
Commerce				
Any other (BFA) Bachelor of Fine Arts	Applied Art, Painting, Graphics/ Print making, Sculpture	✓	No	No

16. Number of programmes offered under (programme means a degree course like BA, BSC, MA, M.COM...)

a. Annual system

b. Semester

system c.

Trimester  
system

17. Number of programmes with

A. Choice based credit system

b. Inter/multidisciplinary approach

c. Any other (specify and provide details)

6. Does the college offer UG and/or PG programmes in teacher education?

yes

no

If yes,

A. Year of introduction of the programme(s).....(dd/mm/yyyy)

and number of batches that completed the

programme

B.NCTE recognition details(if applicable)

Notification no.:.....

Date: .....(dd/mm/yyyy)

Validity:.....

C. Is the institution opting for assessment and accreditation of teacher education programme separately?

yes  no

19. Does the college offer UG or PG programme in physical education?

yes  no

If yes,

A. Year of introduction of the programme (s).....(dd/mm/yyyy)

and number of batches that completed the programme

B.NCTE recognition details (if applicable)

Notification no.:.....

Date: .....(dd/mm/yyyy)

validity:.....

C. Is the institution opting for assessment and accreditation of physical education programme separately? Yes  no

20. Number of teaching and non-teaching positions in the institution

Positions	Teaching faculty						Non-Teaching staff		Techn ical staf	
	Professor		Associate Professor		Assistant Professor		*m	*f	*	*f
	m	*f	*m	*f	*m	*f				
Sanctioned by the UGC/University/ State Government										
<i>Recruite</i>					7	4	10	2	0	0
<i>Yet to recruit</i>	1						3			
Sanctioned by the management/ society or other authorized bodies										
<i>recruited</i>										
<i>Yet to recruit</i>										

\*m-male\*f-female

As the college is a constituent college of Patna University, so there is no other bodies authorized to recruit. All posts are sanctioned by the Department of Higher Education Government of Bihar and Patna University.

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.sc./D.litt.							
Ph.D.					3	2	5
M.Dhil.							
P.G.					4	2	6
Temporary teachers							
Ph.D.							
M. Phil.							
P.G.							
Part-time teachers							
Ph.D.							
M. Phil.							
P.G.							

22. Number of visiting faculty/guest faculty engaged with the college.

NA

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 12-13		Year 11-12		Year 10-11		Year 9-10	
	Male	Female	Mal	Female	Male	Female	Male	Female
SC	06	02	02	00	09	03	06	04
ST	00	00	00	01	00	00	01	00
OBC	06	04	21	08	26	08	25	04
General	34	18	17	10	07	08	10	10
Others								

24. Details on students enrollment in the college during the current academic year :

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same State where the college is located (Patna, Bihar)	52	-	-	-	-
Students from other States of India	05				
NRI students	00				
Foreign students	00				
Total	57				

25. Drop out rate in UG and PG (average of the last two batches) UG:- 33%

26. Unit cost of education

*(unit cost =total annual recurring expenditure (actual) divided by total number of students enrolled )*

**(a)Including the salary component**

**Rs.44662.1**

**(b)Excluding the salary component**

**Rs.3301.60**

27. Does the college offer any programme/s in distance education mode(dep)?

yes  no

If yes,

A) Is it a registered centre for offering distance education programmes of another University

yes  no

b) Name of the university which has granted such registration.

C) Number of programmes offered

D) Programmes carry the recognition of the distance education council.

yes  no

28. Provide teacher-student ratio for each of the programme/course offered

29. Is the college applying for

accreditation: cycle1  cycle2  cycle3  cycle4

re-assessment:

*(cycle 1 refers to first accreditation and cycle2, cycle3 and cycle 4 refers to re- accreditation)*

30. Date of accreditation\*(applicablefor cycle2, cycle3, cycle 4 and re-assessment

only)

Cycle1:.....(dd/mm/yyyy) accreditation  
 outcome/result.....cycle2: .....(dd/mm/yyyy) accreditation  
 outcome/result.....cycle3:..... (dd/mm/yyyy) accreditation  
 outcome/result.....

***\*kindly enclose copy of accreditation certificate (s) and peer team report(s) a san annexure.***

31. Number of working days during the last academic year. 245

32. Number of teaching days during the last academic year  
*(eaching days means days on which lectures were engaged xcluding the examination days)*

186

33. Date of establishment of internal quality assurance cell (IQAC)

IQAC 17/07/2014

34. Details regarding submission of annual quality assurance reports (AQAR) to NAAC. NOT APPLICABLE

AQAR (i) .....(dd/mm/yyyy) AQAR

(ii) .....(dd/mm/yyyy) AQAR

(iii).....(dd/mm/yyyy) AQAR

(iv) .....(dd/mm/yyyy)

35. Any other relevant data (not covered above)the college would like to include.(do Not include explanatory/descriptive information)

- This college is a unique college in itself giving Bachelor of Fine Arts degree in UG level and is governed by Patna University and the Department of Higher Education (Bihar). It is a single faculty college and after a gap of 27 years a team of 11 teaching faculties were being appointed on 25<sup>th</sup> January 2012 and 2013. More over NAAC was a big initiative taken up by the newly appointed teachers in order to improve the college standards in spite of various problems and lack of support. We request you to take this into consideration while giving us accreditation.

## 2. Criteria wise inputs

### Criterion - I : Curricular Aspects

#### 1.1 Curriculum Design and Development

##### 1.1.1 State the vision, mission and objectives of the institution, and how is it Communicated to the students, teachers, staff and other stakeholders?

- The college strongly believes in empowering students of all class and religion through need-based, futuristic new syllabus in professional art education (BFA 4 year semester system). This course prepare these young artists for self-employment in this competitive world. The vision and mission of the college is reflected in the curriculum which aims at preparing students for the art and design market, their own business and also for their role as responsible future artists and designers of the country.

##### **Vision**

- The strategic vision of the College of Arts & Crafts Patna is to foster educational excellence in fine art/visual art and to develop research oriented environment. This vision is carried out by the faculty and staff of the college through artistry and engagement. A strong fine art program unlocks and supports the artistic potential of our students. The best discipline comes from a commitment to shared goals. The visual/ fine arts encourage each individual to work in a creative, cooperative and collaborative manner while promoting independent thinking. Students learn best in a participative and creative environment placed within a firm framework of high standards in teaching and learning. This vision builds on the core values of the institute that contribute to the educational experience and embrace teaching, scholarly/creative work, and service such as:

- Provide advancement of knowledge in visual art field.
- Promotion of arts and developing a culturally rich environment
- To make this college a center for visual art in all its disciplines

##### **Mission**

- This College runs Bachelor of Fine Arts, a 5 years and 4 years (8 semesters) program in Fine/Visual Art having four different subjects of Visual Art. The mission of the College of Arts & Crafts Patna, is to prepare students with strong personal interests in the arts to successfully pursue higher learning and/or a career in Fine Arts by channeling their unique skills and talents through an

intense, integrated academic and arts program with high academic and artistic standards.

The College of Arts & Crafts Patna provides high quality educational program for students with a highly developed curriculum in various disciplines of visual arts. We aim to develop the students artistically and socially so that they leave the institute as independent, cooperative, responsible and creative young adults with a lifelong interest and ability in visual arts. We believe that these skills and qualities will prepare our students to pursue further educational goals and allow them to contribute to the life and wellbeing of society as a whole.

We believe that a strong fine art program unlocks and supports the artistic potential of our students. The best discipline comes from a commitment to shared goals. The course in visual/ fine arts encourages each individual to work in a creative, cooperative and collaborative manner while promoting independent thinking. Students learn best in a participative and creative environment placed within a firm framework of high standards in teaching and learning.

Learning outcomes are continually reassessed in response to disciplinary standards, the evolution of technology and industry expectations and the need of the time. The course objectives parallel professional expectations.

### **The college aims:**

1. To provide students with the instructions and studio resources appropriate to national expectations for a BFA;
2. To encourage the students to attain mastery and proficiency in media handling and critical thinking in line with professional expectations
3. To encourage students to develop original aesthetic visions
4. To increase student's awareness of diverse artistic trends across history, Nationality and race.
5. To helps students in developing and maximizing their creative problem solving skills
6. To provide students with professional applications of class room instruction
7. To develop relationships between candidates, alumni, and the community

### **Objective**

- The objective of the teaching program and training in the college is to achieve overall refinement of the student's perception, to provide instructions in all branches of fine arts/visual art and to make provision for higher learning in fine arts/visual arts and spreading of knowledge their of the program is not confined to the skills of the profession alone but also to create the right kind of intellect, as well as emotional cultivation to arrive at a level of composite creativity and thought.

- Groom students in a manner that they become, professionally sound and socially responsible and competent enough to meet the challenges of the global market.
  - Providing a range of inclusive quality education, training in visual art.
  - Incorporating individual learning and training programs formulated to the needs of the students which will lead them to become nationally as well as internationally acclaimed artists and designers.
  - Providing behavioral strategies that support and help the students develop a great degree of creativity and the ability to develop and adapt it independently.
  - Managing and reviewing college resources effectively and efficiently to meet the needs of the students and staff in order to meet global and national demands.
- The mission, vision and objectives of the college are conveyed to the students and staff by taking the following initiatives:
- Orientation programs for the students and staff are organized at the commencement of the academic session.
  - It is also displayed at college notice board.
  - On all important functions like foundation day, inauguration of art exhibitions etc., the principle and faculty members acquaint the audience with the vision and mission of the college.
  - Awareness and knowledge about the mission and vision is also imparted to the students and staff in the staff meetings and student council meetings.

**1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

- The college develops and deploys action plans for effective implementation of the curriculum to achieve its vision, mission and objectives in the following ways:
- All faculty members of each department, schedule an academic calendar before the commencement of the session.
  - The course content is split into two terms in the semester system. I.e. (July- Nov, Jan - April) whereas in annual system the course content remains undivided.
  - It is ensured that teachers move from easy to difficult, familiar to unfamiliar and at a pace that is easy for learners to maintain.
  - After the meetings of the different departments the copy of the syllabus is distributed to the respective teachers for their ready reference.
  - Relevant books are also recommended by the teachers to the students along with the prescribed syllabus.
  - Class tests are conducted by the college periodically as per the syllabus.
  - Various poster /painting competitions are organized in collaboration of college NSS and NGO's in order to make students aware as well as make them socially responsible citizens

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the Curriculum and improving teaching practices?**

1. The existing courses are modified to meet the emerging national and global trends in consultation with senior teachers of Patna University as well as teachers of same faculty of other Universities. Informal feedback from industry and alumni are also taken. Then it is forwarded to be put up in the University Academic Council and Senate. After passing from the various University Academic bodies the outcome is then incorporated in the teaching learning process in the college.
2. The college incorporates UGC/ Patna University/ Bihar government guidelines for developing and restructuring the curriculum.
3. Teachers have an easy access to the library of the college for knowledge up gradation. The college has a large collection of books related to diverse subjects of fine art.
4. University libraries are also made available to teachers and students as per need.
5. The college organizes workshops/ exhibitions of the state level by rotation as a maximum number of teachers are facilitated to attend such programs.
6. Our teachers attend different orientation programs/camps/ workshops/ exhibitions/ seminars and conferences at various universities to facilitate a productive interaction.
7. The college also has 1 e-library equipped with 17 machines with latest configuration. Though the E- Library is not yet fully established due to delay in Government formalities like new internet connection and access to other e sources, college management has made available internet connection from its own fund for the time being. The internet is available in the college computer labs and e-library.

**1.1.4 Specify the initiatives taken up or contribution made by the institution for Effective curriculum delivery and transaction on the curriculum provided By the affiliating university or other statutory agency.**

- For the effective curriculum delivery and transaction on the curriculum, the following initiatives have been taken up:
  - Orientation sessions at departmental level are arranged for newly-appointed teachers to handle the curriculum and proper planning of the transaction such as term-wise division of curriculum.
  - Teachers are facilitated to use ICT technology, such as slide projector, xerox machines, audio players, multimedia projectors, smart boards and multimedia cds for effective curriculum delivery and transaction on the curriculum.
  - In order to meet the demands of curriculum of computer & it related needs, the college has 18 computer in computer lab and 17 computers in e- library. All teachers have a desktop computer in their chamber.
  - E-library equipped with internet to meet the needs of curriculum delivery and transaction on the curriculum.
  - Students are properly guided & encouraged to visit the library for their knowledge up-gradation.

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalization of the curriculum?**

- College regularly keeps in touch with beneficiaries such as industry, the University in effective usage of the curriculum through lectures, workshops, seminars, talks and discussions and gets feedback on curriculum from employers and industries. As the college is a constituent college of Patna University, curriculum of Patna University is being followed and in case of syllabus revision, rules of Patna University, UGC and guidelines of Higher Education of Government of Bihar are followed. However syllabus revision is done by taking informal feedback from students, employers, alumni, industry and academic peers in addition to the requirements of the job market. In order to keep pace with the fast changing trends in the academic scenario, the teachers use the feedback while designing new courses.

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the university? (a number of staff members/departments represented on the board of studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

- The college informally obtains feedback on curriculum from staff members, students, alumni, parents, employers / industries, academic peers and community by conducting meetings, college functions, seminars, workshops, discourses etc.
- It is analyzed by the academic council. The departmental meetings are organized once in a term for analyzing the feedback on curriculum.  
The mechanism evolved for collecting feedback is the regular meetings of the bodies instituted for this purpose:
  - **Students:** Students meetings are organized for getting feedback from the students.
  - **Alumni:** Once a year during college foundation day, alumni meets are organized when the old students of the college give feedback about the relevance and validity of their course in the job market.
  - **Parents:** They too are active participants in almost all the activities of the college. A healthy interaction with the parents is facilitated and encouraged from time to time.
  - **Employers/ industries:** The College gets feedback from employers and industries on a regular basis.
  - **Academic peers:** All state level, national and international workshops, conferences and seminars organized or attended by the faculty, meetings of board of studies and such other platforms provide an opportunity to the college to get productive feedback from peers.
  - **Community:** Leaders from every walk of life including reputed national and international famed artists and designers, business houses, universities, dignitaries in state, NGO's, government agencies, music, dance, theatre etc. Come to college as well as are invited to college from time to time to get feedback regarding the curriculum.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('needs assessment', design, development and planning) and the courses for which the curriculum has been developed.**

- The designing and planning of the curriculum is done to meet the global demands, to stay updated and continue to remain innovative.

**Process of development of curriculum**

- First of all, syllabus committee is formed which, in consultation with experts from various universities and colleges, chalks out a blueprint. It is sent to the University academic council for consideration. Finally, it is sent to the University syndicate for implementation.

**Development of curriculum**

- Some of the major contributions towards the framing of the syllabus have been made by the following departments. Some faculty members of the college framed syllabi of the newly introduced 4 year (eight semester) course of BFA having various specializations like:-
  1. BFA. Applied Art
  2. BFA. Painting
  3. BFA. Graphics/Print Making
  - 4 BFA. Sculpture

**1.1.8 How does institution analyze/ ensure that the stated objectives of curriculum are achieved in the course of implementation?**

- The college analyses and ensures through the following mechanisms that the stated objectives are achieved in the course of implementation.
  - The college has an academic body which takes feedback from teachers, students and other stakeholders. The academic audit will be conducted by the newly made IQAC to ensure the achievement of the stated objectives of the curriculum. If these objectives are found unachieved or under-achieved, the committee will ensure their achievement by removing difficulties coming in their way.
  - To ensure quality in the course of implementation we have our newly appointed internal quality assurance cell which strives hard to get effective results.

**1.2 Academic flexibility**

**1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

- The main goal of the college is to develop artistic temper among the people. Student admitted in first semester foundation course of BFA can opt any subject for specialization out of four after completion of 2<sup>nd</sup> semester foundation course. Students in bachelor of fine arts have one subject (Photography) which can be

opted by the student of any specialization/department. Photography is one of the essential part of all students in visual / fine art field.

### **Communication skills**

- Communication skills - speaking, writing and listening are essential for all students in this highly competitive world to survive. Students are trained in, portfolio making , resume-writing, group discussions and cracking interviews and competitive exams as well as class exams.

### **Computer fundamentals & internet applications**

- Students are given knowledge of computer and searching in the web in order to enhance his/her skills and also improving prospects in the job market.

#### **1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details**

- As this course is a practical oriented degree course, students have lots of practical hours for practicing their skills. The course has approximately 25% theory and 75% Practical. So more and more time, devotion, patience and observation is needed by the student. Therefore students are not allowed to take up dual full time degree as per the UGC guidelines.

#### **1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability**

- Core subject specialization options are offered by the college after the foundation course and students of any discipline can opt for photography as an optional subject. More over in semester system the student can complete the 4years (8 semesters degree) in 6 years' time (maximum) as per the course ordinance.

#### **1.2.4 Does the institution offer any self-financed programmes in the institution? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification and salary etc.**

- Since the college had no permanent teachers since last 27 years no such initiatives are taken up by the contract faculties. Process of opening up new self-finance courses is being envisioned and it will be started at a later stage as per the need of time.

#### **1.2.5 Does the college provide additional skill oriented programmes, relevant regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.**

- The course of Bachelor of Fine Arts is in itself has a good record of employability. College organizes workshops/lectures from time to time by inviting eminent Artists and professionals. Workshops and lectures by professionals, equip the students with the necessary skills to pave their way into the job market or setting up their own business.

**1.2.6 Does the university provide for the flexibility of combining the conventional face-to-face and distance mode of education for students to choose the courses/combination of their choice” if ‘yes’, how does the institution take advantage of such provision for the benefit of students?**

- Although, the college is not provided with the distance mode of education by the university, but it has face-to face mode of education for the students where they are provided with the flexibility to choose optional subjects and core subjects for specialization.

**1.3 Curriculum enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the university’s curriculum to ensure that the academic programmes and institution’s goals and objectives are integrated?**

- The following efforts are made by the institution to supplement the university’s curriculum to ensure that the academic programs and institution’s goals and objectives are integrated:
  - Apart from the teachings in prescribed syllabus, lectures and videos on current changing scenario of advertising and visual art fields are delivered in the classes so that the students remain in sync with the changing world.
  - Lectures by NGO’s, poster and painting competitions on breast feeding, prevention of child labour, blood donation camp, AIDS awareness etc. Were organized from time to time under the banner of NSS to address the needs of society.
  - Qualitative teaching-learning method is adopted with the help of computer & internet.
  - Well-equipped laboratories are made available i.e. Metal casting
  - Library with books, journals, magazines, e-magazines and books are made available.
  - Workshops and guest lectures are organized regularly.
  - The college teachers sensitize their students on issues such as gender, inclusion, environment etc. By holding talks/discussion on the current scenario regularly in their classes.

**1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater To needs of the dynamic employment market?**

- Being a constituent college of Patna University, the college follows the university syllabus. However the curriculum of the existing courses has been modified

recently to meet the emerging natural and global trends as per the University and Bihar Higher Education rules in 2012.

In addition to this, the institution incorporates UGC/ Patna University/ Bihar Govt/ guidelines for developing and restructuring the curriculum.

- While drafting curriculum of the course, proper care is taken by syllabus committee that syllabus is prepared in such a manner that it should enhance employability and incorporate entrepreneurial skills in students.

**1.3.3. Enumerate the efforts made by the institution to integrate the cross cutting issues such as gender, climate change, environmental education, human rights, ICT etc., into the curriculum?**

- The cross cutting issues such as gender, climate change, environment education, human rights are integrated in the curriculum students have to develop new concepts and advertising campaigns/ painting / sculpture and print making themes based on such social topics. Students are made aware of computer software so that they are able to make presentations and use ICT. Our college also has an NSS team which is constantly working for the protection of the environment. NSS in collaboration with NGO's share information and know-how of various social issues and natural calamities as well as how to overcome these situations.

**1.3.4 What are the various value-added courses/enrichment programmes offered to**

- **Ensure holistic development of students?**
- **Moral and ethical values**
- **Employable and life skills**
- **Better career options**
- **Community orientation**

- The College NSS unit organizes programs and engages students in community services and help to develop holistic development of the students. The college runs a professional course of fine/visual art which is in itself helps student to get employability and have better career option, apart from this it organize various competitions lectures to provide to the youth a kind of education that enables, embellishes and empowers them for a secure and resplendent future.

- **Holistic development of students**

- The objective of all the academic programs of the college is to groom students in a manner that they become morally upright, professionally sound and socially responsible and competent enough to meet the challenges of the global market.

- **Moral and ethical values**

- While preparing the students for the challenges on the professional front, good care is taken that they never lose sight of moral values, professional ethics and the cultural values of the land. This is done through character building lectures, NSS extension activities and other programs of the college.

- **Employable and life skills**

- Bachelor of fine art is a course designed to provide better employability in itself. Beside this students are also trained for developing their writing skills, speaking skills, listening skills, reading skills, time management etc in the class itself. For this very purpose, enrichment programs like communication skills is to be introduced as add-on courses later on in a proper way.

- **Better career options**

- For their better career options, the college organizes an orientation program before the commencement of its academic session. This introduces the incoming students to various programs, activities, facilities and the values of the institution. There is a career counselling cell which stays active and guides the students effectively. The placement and employment cell of the college remains active in organizing campus interviews and also to arrange outstation visits, study tour and outdoor study programs for the benefit of the college students.

- **Community orientation**

- As far as community orientation is concerned, there is a very active community service cell in the college that helps to inculcate the spirit of civic values among the students. The college also has a NSS unit which organizes various social welfare programs. For instance it organized blood donation camp. An awareness program on cleanliness and hygiene was also conducted in the college and the surrounding slum area near college. The NSS of our college participated in various community services projects like polio drive, save water & electricity campaign and their participation in various medical camps speaks of their zeal for service and commitment to the social cause.

### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from Stakeholders in enriching the curriculum?**

- In order to keep pace with the fast changing trends in the academic scenario, the teachers use the feedback from students, parents, employers and other stakeholders while designing new courses.  
The suggestions of the faculty have been incorporated in deciding the course content for various classes, conducting examinations and evaluating papers.

### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment Programmes?**

- The institution monitors and evaluates the quality of its enrichment programs through constitution of various committees like academic council, recently

developed Internal Quality Assurance Cell(IQAC), grievance redressed cell, and library committee for improvement in the teaching method, completion of the course and various development initiatives to be taken. Internal quality assurance cell (IQAC) has been started recently this academic session. These suggestions/deliberations will be forwarded to the head of the institution for needful action.

## **FEED BACKS SYSTEM**

### **1.4.1 What are the contributions of the institution in the design and development Of the curriculum prepared by the university?**

- The college is governed by Patna University, Patna and UGC, when it comes to curriculum designing. However, in many cases, the curriculum has been designed by the college faculty in collaboration with faculties of other renowned Universities , industry experts and students as well as alumni feedback, approved and finalized by the university and UGC with some variations.
- The college adapted latest syllabus of BFA 4 years (semester system) as per the fast paced changes taking place in the world. The age old BFA 5 years course have been overhauled, irrelevant contents have been deleted and latest developments have been added in the syllabi and project works where needed.

The college provides the following facilities to its students:

- Library
- Computer lab(for BFA Applied Art),
- Metal casting studio(for BFA Sculpture)
- Still photography lab for all students
- Placement cell
- E- library

Keeping pace with the fast changing needs of the society, the college has introduced new syllabus and trying to providing requisite infrastructure at a fast pace.

### **1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If 'yes', how is it communicated to the university and made use internally for curriculum enrichment and introducing changes/new programmes?**

- Yes, we have started a formal mechanism to obtain feedback from students and Stakeholders on curriculum. Though it is in an initial stage through regular meetings of formal interaction through internet, by phone etc. This year onwards planning is on for taking regular written feedback if possible. The mechanism evolved for collecting feedback for this purpose are:
  - **Students:** Semester wise feedback will be taken every end semester from the students.
  - **Alumni:** Once a year, alumni meets are organized during college foundation day when the old students of the college give feedback about the relevance and

validity of their course in the job market. Though it was done in a formal level, written feedback will be taken from this session.

- **Parents:** parents are active participants in almost all the activities of the college. A healthy interaction with the parents will be facilitated every year as per the need.
- **Academic peers:** all state level, national and international workshops, conferences and seminars organized or attended by the faculty, meetings of board of studies and such other platforms provide an opportunity to the college to get productive feedback from peers. From this year onwards written feedback will be taken from the academic peers if they desire so.
- **Community:** Leaders from every walk of life including reputed national and international famed artists and designers, business houses, banks, universities, dignitaries in state and Indian administrative services, NGO's, government agencies, music, dance, theatre etc. are invited from time to time to get feedback regarding the curriculum as well as functioning of the college.

Feedback received from all stakeholders will be used internally for curriculum enrichment and introducing changes/new programs. Committee is formed to analyze feedback and decide whether there is need of curriculum enrichment or introducing changes or new programs. Thereafter, it will consult experts from various universities and colleges and chalks out a blueprint which will be sent to the college academic council for consideration. Thereafter, it is forwarded to the university academic council for consideration. Finally, it will be sent to the university syndicate for implementation.

#### **1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses / programmes?)**

- Pursuing its policy of introducing subjects and courses suited to the latest market trends, the college updated bachelor in fine arts (four year semester system) and created the requisite infrastructure for them during the last two years. Previously it was five years integrated course after class 10 and was never been amended before.

## Criterion II : Teaching-Learning and Evaluation

### 2.1 Student enrollment and profile

#### 2.1.1 How does the college ensure publicity and transparency in the admission process?

-Publicity and transparency for admission

The college ensures wide publicity in the admission process through

- Active website
- The annual prospectus
- Advertising in local/national dailies
- On line application procedure has been started from 2010 for all.
- Transparency in the admission process is ensured by preparing the merit list, based on the government norms and displaying the forms nos. Of selected candidates on the college website and college notice board.

#### 2.1.2 Explain in detail the criteria adopted and process of admission (ex.(i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other ) to various programmes of the institution.

-The college conducts entrance admission test for UG (B.F.A) in three levels, written, pencil drawing(still life) and color composition. Merit list of qualifying students are prepared and names of students are displayed in college website and college notice board.

- The selected candidates are then called for an interview.
- Both genders are given equal opportunities
- The reservation policy of the govt. Of Bihar is strictly adopted to ensure equity to all.
- Provision for special quota for the differently abled, defense personnel, sports persons of state and national stature are considered as per Patna university rules.

#### 2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

2.1.3.

Year	Minimum percentage	Maximum percentage
BFA 2014	24	84
BFA 2013	26	79
BFA 2012	24	60
BFA 2011	22.33	74

Data for comparison with other colleges was not applicable, because College of Arts Crafts is the only College of Visual Arts (Constituent College) of Patna University.

**2.1.4 Is the reamechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?**

- Yes, there is mechanism in the college review the admission process and student profiles annually and the outcome is very satisfactory.

**2.1.5 Reflecting on the strategies adopted to increase / improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate / reflect the national commitment to diversity and inclusion**

- SC/ST
- OBC
- Women
- Differently abled
- Economically weaker sections
- Minority community
- Any other

SC/ST/OBC (disadvantaged community)

- College has adopted the reservation policy of the Govt. of Bihar
  - **Women:** - the college does not practice any discrimination on the basis of gender. Equal opportunities ore given to both genders.
  - **Differently abled:** -Differently abled students are given due consideration in the admission process, as per policy of Govt. of Bihar.
  - **Economically weaker sections:** - There is no provision for economically weaker student for free ship or fee concession and financial assistants from college. Faculty members also help the economically weaker student at a personal level.
  - **Any other athletes and sports persons:** - College believes in the all-round development of student through a proper blend of sports and academic. Preference is given to those sports which are played in the college. As per the university norms.

**2.1.6 Provide the following details for various programs offered by the institution during the last four years and comment on the trends i.e. Reasons for increase/decrease and actions initiated for improvement.**

2.1.6.

Programmes B.F.A	Number of application (a)	Number of students (s)	Admitted demand ratio(s:a)
2012	90	42	1:2.1
2011	151	60	1:2.51

2010	154	61	1:2.52
2009	145	60	1:2.41
2008	121	56	1:1.60

## 2.2 Catering to student diversity

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- The college believes in inclusive education for the benefit ,growth and overall development of differently abled student. College followed university norms for differently abled students.

### 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the program? If 'yes', give details on the process.

- College assess the student needs in terms of knowledge and skills.

Before the commencement of the teaching program the student attend on orientation program in which they are informed about the traditions at objective of the college.

Orientation program are also organized at the department level (to inform the students about the curriculum Examination general discipline. Students needs and cognitive during the semesters.

### 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (bridge /remedial /add-on /enrichment courses, etc.)To enable them to cope with the programme of their choice?

- The college attempts to bridge the gap between student of rural and urban back grounds through the following measure.

1. Students are given orientation about the program they have selected.
2. Bridge lectures are conducted for the students to bridge the knowledge gap.
3. Continuous evaluation of students by teachers, provision of study material in terms of notes, conduction of remedial course for these showing poor performance etc. Also help to bridge the knowledge gap of the enrolled students.

### 2.2.4 How does the college sensitize its staff and students on issue such as gender, inclusion, environment etc.?

- Sensitization of student on issues of social relevance and prime importance are always given priority by the college. Varsity of program are organized for lectures of eminent personalities,

workshop on self-defense, poster making, Competition etc., are organized for the same. Staff and students are sensitized towards socially relevant issues.

### **2.2.5 How does the institution identify and respond to special educational/ learning needs of advanced learners?**

- Encouraging them to take part in exhibition (painting/printmaking sculpture/posters) and visual art camp. Helping them to select advanced topics during seminars and projects.

These students are also given easy access to internet. Journals and periodicals for competition of project work. Teachers play the role of mentors in improving the academic achievement of those students.

### **2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. Who may discontinue their studies if some sort of support is not provided)?**

- Information regarding the academic performance of the students at the risk of drop out is obtained through the evaluation of students performance in the class test and in the semester end examination of the academic year personal as well as academic counseling is provided to those students are consulted and they are made aware of their words academic process. Student facing financial problems who are at the risk of drop-out are provided financial help by the institution (faculty).

## **2.3 Teaching-learning process**

### **2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blueprint, etc.)**

- A monthly academic calendar is planned prepared prior to the commencement of each academic year by the principal in consultation with faculty members.

The academic calendar is prepared so that teachers and students have prior information about the commencement of working days, holidays and tentative data for mid-semester and end semester examination.

### **2.3.2 How does IQAC contribute to improve the teaching-learning process?**

2.3.2 IQAC has been set up recently as the first step towards NAAC accreditation and meetings were held to monitor the quality in teaching. Focus was given on the mode of imparting of education. The lecture method is predominantly used in all departments, providing sufficient time for interaction. However, there is provision for the use of audio-visual aids. (some of the rooms are equipped with multi-media projectors for the same. In addition to classroom interaction following are the other methods of learning experiences provided to the students.

- Seminars / workshops.

- Presentation / group discussions.
- Project work
- Field work.

**2.3.3 How is learning made more students - centric? Give details on the support structure s and system s available for teacher s to develop skills like interactive learning, collaborative learning and independent learning among the students?**

- The learning is made students centric by the following methods.

- Providing information about topic to be thought in the next class so that the students can come prepared, active discussion, ICT being used as per the need to broaden the learning process.
- Student's seminars group discussion.
- Institutional visit and field trips.
- Practical and project work are conducted time to time.
- Add on courses help in developing special skills.
- Library and ICT. Internet facility for value addition.
- Availability of learning resources ( CDS and DVDS)

All the above enable the students to acquire competency in various subjects on their own.

**2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them in to life-long learners and innovators?**

- Nurturing critical thinking creativity and scientific temper are the goals of higher education. To develop critical thinking and artistic temper among students various programs and competitions are organize like poster / painting / printmaking /sculpture, ragoli on relevant issues. Students are encouraged to participate in state and national level cultural activities. Organizing the art camp to develop critical thinking and creativity among students.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: virtual laboratories, e-learning-resources from national programme on technology enhanced learning (NPTEL) and national mission on education through information and communication technology(NME-ICT), open educational resources, mobile education, etc.**

- The use of modern teaching aids to maximize the use of such aids to improve the learning experience by the following means.
- Computers with internet facility (wi- fi enabled).
- Use of LCD projectors, audio video presentations
- Use of power point presentation.

- Recently Bihar govt. Developed an e-library our college was given CPE status by State Govt. Progress is going on at present, soon we will be provided with e- learning programs.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

- The students and faculty keep pace with the recent developments through internet, books and journals. The college has its own library in addition to the main / central library of the university for the benefit of the faculty library for the benefit of faculty and students, which have a comprehensive collection of books and journals. Students of each department are free to use internet facility in the e-library.

**2.3.7 Detail (process and the number of students \ benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling /mentoring /academic advise) provided to students?**

- Students are benefitted in the following manner:
  - Academic counseling is given due importance. All teachers participate in academic counseling for the students.
  - Teaching faculties in general provide constant support and guidance in day-to-day activities.
  - Teacher play the role of mentor of the students, if any students encounters problem, they are free to approach the teacher. Teachers try to solve the students problems at their own level and as well as put up their problems in the academic council of the college and if required it is being consulted with the higher authorities of the university by the principal.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

- The various teaching learning methods are as follows:--
  - Lecture methods
  - Interactive methods
  - Experimental learning (through practical's)
  - Seminars /workshop
  - Assignments/group discussions
  - Project work /field trip.
  - Use of ICT

**2.3.9 How are library resources used to augment the teaching-learning process?**

-Yes there are institutional library for the use of faculty and students which have a comprehensive collection of books use to augment to the teaching learning process.

	Department	No of books
1.	Graphics/print making	30
2.	Painting	250
3.	Applied art	60
4.	Sculpture	260
5.	History of arts	240
6.	Photography	40
7.	Other books	511
8.	Damage	480

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

- Since the unit plans are prepared will in advance and their implementation is strictly monitored, the institution does not face any challenge in completing the curriculum within the planned time frame and calendar. If problem arise due to refresher course or long medical leave, extra lectures as well as remedial classes are taken as and when required.

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

- The college has been following the practice of informal feedback which is then analyzed by the teachers and head of the institution and the same is communicated to the teachers. In case there is a need of improvement, remedial measures are suggested by the concerned faculty to the head of institution. More over IQAC cell has been recently started to monitor effective and quality education.

**2.4.1. Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.**

Highest Qualification	Professor		Associate professor		Assistant professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.sc. / D.litt.	X	X	X	X	X	X	X
Ph.D.	X	X	X	X	3	2	5
M. Phil	X	X	X	X	X	X	
PG	X	X	X	X	4	2	6
Temporary teachers (not applicable)all kind of appointments done by university and Govt. Of Bihar.							
Ph.D.							
M.Phil							
PG							
Part –time teachers							
Ph.D							
M.Phil							
PG							

**2.4.2. How does the institution cope with the growing demand / scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (biotechnology, it, bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

- Patna university has recently appointed eleven teacher for this college (College of Arts and Craft, Patna) within a span of one years 2012-2013. Therefore college has competent and well qualified teacher (according to U.G.C. norms) to teach new programmed being introduced.

**2.4.3. Providing details on staff development programmes during the last four year elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

- Participated in external workshops / seminars / conferences recognized by national / international professional bodies.
- Presented papers in workshops / seminars /conferences conducted or recognized by professional agencies.

2.4.3.

Academic staff development programmes	Numbers of faculty nominated
Refresher courses	06
HRD programmes	06
Orientation programmes	06
Staff training conducted by the university	06
Staff training conducted by other institution	06
Summer / winter schools work shop etc.	06

Teaching learning methods / approaches:-

Therefore following teaching learning methods / approaches, conducted by the university, college and other sources

- a) By workshop method by demonstration / seminar approaches with contemporary artist who is empower with test technology and knowledge
- b) By projector and computer.
  - Handling new curriculum.

Following department are successfully handling new curriculum.

- Painting (2) Sculpture (3) Graphic (Print Making) (4) Applied Art

Content knowledge management.:-

By following methods

- a) By college faculties
- b) Guest lectures and workshops
- c) By state government.
- d) By private ladies (those person who is interested in art field).
  - Selection, development and use of enrichment materials, by skilled teachers and staff of college / university.
  - Assessment:- by college and university through competent person.  
All teaching faculty and principal discuss the problems as well as assess the overall functioning of college through general meetings.
  - Audio visual aids / multimedia:-

Every department / teachers are always use ICT and audio visual aids / multimedia for effective teaching

- Teaching learning material development selection and use:-

By skilled teacher and students

- c) Percentage of faculty:  
100% of faculty  
100% of faculty  
Not found

**2.4.4. What policies / systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

- There are following policies / systems provided by Patna University to recharge teachers
- a) Provide study leave
  - b) Support for arts exhibition and also support for research and academic publications.

- c) Participation in orientation courses/refresher courses/ workshop / conference

**2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance / achievement of the faculty.**

- Since the entire teaching staff is newly appointed since January 2012, data of last two academic session is available. it is mentioned in criterion 3.4.3 and 3.4.4 as well as in departmental evaluative report.

**2.4.6 Has the institution introduced evaluation of teachers by the students and external peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

- Yes, utilizing the evaluation process by following methods:-
  - A) By making strategy of proper activity for improvement of students performance like such type example:- demonstration class of famous artist.
  - B) At regular interval works haft and exhibition organized by the collage and other national / state institute.
  - C) For better evaluation university has been enforce semester based examination system.

## **2.5 Evaluation process and reforms**

- Evaluation process and reforms:- evaluation of students works are done every week end and in case of urgent unavoidable circumstances it is evaluated every end semester (for semester system) and year end for yearly examination.

**2.5.1. How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

- The college has following criteria to ensure that the students and faculty are away of the evaluation processes.
  - a) Participate of teachers and students in different art's workshop and exhibition at collage level and other place.
  - b) Participation of teachers and students in demonstration class and other proper activity

**2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

- The collage has adopted following major evaluation reforms of the university
  - A) Semester based examination system for letter evaluation.
  - B) Open teachers and students relation for letter evaluationThe college initiated following

Reforms by the college and its own :-

- (a) The college has been organized demonstration class of famous artist and learned person at regular interval. In college campus and other appropriate place.
- (b) At regular interval, workshop has been organized by the college. (college meow – College of Arts and Craft, Patna)

**2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

- The institution (college of arts and craft) ensure implementation of the evaluation reform by following methods:-
  - (a) The college administration has been distribute the work (work means related to implementation of the evaluation reforms) to each art department (like: - history of art and photography)
  - (b) At regular internal, principal of the college supervise, all department of the college to ensure implementation of the evaluation reform.
  - (c) At regular internal, the college administration taking the advice from skilled and learned person to ensure the evaluation reforms.

**2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.**

- There are following formative and summative assessment approaches to measure student achievement:-
  - (a) Participate to each other approach in respect of improve the efficiency of students.
  - (b) Knowledge and skill (related to concerning subject) testing approaches.
  - (c) Wining the award by different program on different occasion.
  - (d) Knowledge of contemporary artist and other contemporary art. Which show the students achievement in own concerning subject.

Following examples are positively impacted the system:-

- (a) At college level, workshop and group exhibition (on different topics) organized at regular internal.
- (b) Group discussion between the teacher and student.
- (c) The college administration and teachers always artist to student for improvement of his performance.

**2.5.5 Details on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

- The following reforms has been done to ensure rigor and transparency in the internal assessment during the last four years:-

(a) At regular internal (means every week) the college teacher gives assign a different project to each student.

(b) Fair evaluation (means no partiality) by the college teacher.

the following views for overall development of students:-

(a) At regular internal demonstration class of famous artist and learned. Person should be preferred.

(b) At regular internal workshop and group exhibition on different arts should be prefer by teacher and student.

### **2.5.6 What is the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?**

- There are following specified by the college/ affiliating university to graduate attributes: -
  1. At graduate level: - the college has been running bfa (bachelor of fine arts) course. Its duration is 4 year and divided into 8 semester.
  2. In first year, following subject are mandatory for all students: -
    - (a) Painting (b) Sculpture (c) Graphic (Print Making ) (d) Applied Art.
    - (e) History of Art
  3. From second year the students have any optional to select any one subject from following subject like painting sculpture, graphic, and applied art for specialization an any one subject which is mentioned any above.) Photography is an optional subject for all the above specializations. There after university conduct final examination for b.f.a. course and then university provides the degree at graduate level like bfa in painting, printmaking, sculpture and applied art.

### **2.5.7 What are the mechanisms for redressed of grievances with reference to evaluation both at the college and university level?**

- There are following mechanisms for redressal of grievances with reference to evaluation both at the college and university level:-
  - I) Provision for reevaluation
  - II) Provision for looking the copy.
  - III) At college level concerning subject teacher to ensure redressed of grievances.

## **2.6 Student performance and learning outcomes**

- Student performance and learning outcomes:-

### **2.6.1. Does the college have clearly stated learning outcomes? If' yes give details on how the students and staff are made aware of these?**

- The college have clearly stated learning outcomes to the students and staff in following way:-

I) In class room (at college levels) the college teacher always makes any information about learning outcomes on concerning subject.

II) In seminar/workshop at college level famous artist and learned person give information about learning out comes in future in four concerning subject.

learning out comes of the course has a future carrier in the field as:-

- A) As an artist
- B) As a professor
- C) As a teacher
- D) As a photographer
- E) As a designer
- F) As an art director/creative director in
- G) A professional animator
- H) As an entrepreneur of art and design

Students can work directly in the area of main stream advertising, design, animation, T.V. and film industry, art, teaching etc. As far as art and creativity is concerned students are all other allied subjects where art is required becomes a career avenue for the students after the completion.

**2.6.2. Enumerate on how the institution monitors and communicates the progress and performance of students thought the duration of the course / programme? Provide an analysis of the students results / achievements (programme / course wise for last four years) and explain the differences if any and patterns of achievement across the programmes / courses offered.**

- By following methods:- the college monitors and communicates the progress and performance of students through the durations of the course:-

A) At college level seminar /demonstration and workshop (related to art's topic organized which is effective described to animate the progress and performance for the students.

B) Latest technology like projector, computer and internet is use by teacher to improve the performance of the students.

Analysis of the students result achievements for last four years:-

I) Students have won award as well as participated in group exhibition of painting / sculpture /poster and logo design competitions during the period 2009-10, 2010-11, 2011-12, and 2012-13. Students have been selected in various prestigious institutions like IIT Guwahati(Department of Design), BHU, Shantiniketan, etc. For higher education.

II) At national / state level a lot of students of this college had participated in arts activity and their efforts were well appreciated.

III) Maximum students of this college has passed final examination (BFA course with good marks in last four years.

**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

- There are following strategies of the institution for the purpose of teaching, learning and assessment: -

(1) Each department has developed a unified time table with each subject dedicate for a week, at the end of each week assignments are evaluated.

(2) Teacher gives project/ on different topics for better performance of students.

(3) Semester wise examination system (4 years course divided into 8 semester)

(4) Theory and practical, based education has been providing by this institution.

**2.6.4 What are the measures/ initiatives taken up by the institution to enhance the social and economic relevance (student placement, entrepreneurship, innovation and research aptitude developed among students etc.) Of the courses offered?**

- There are following steps taken up by the institution to enhance the social and economic relevance of the courses offered :-

(i) To invite private sector by the college administration/ university for better placements of the students.

(ii) At regular interval Patna University has been organizing 'job fair'.

(iii) The college has been providing favorable environment for exhibition of different arts on current social issue.

(iv) For the purpose of research: - library and recently e-library has been provided to the college/ university.

**2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

- There are following methods to collect and analyze data on student performance and learning outcomes:-

(i) To collect and analyze the data from final examination result weekly assignments are evaluated.

(ii) To collect and analyze data from exhibition of arts, successfully works on project by the college students, winning the award at different level.

(iii) Use the data to remove the obstacle in learning outcomes.

**2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

- There are following ways to monitor and ensure the achievement of learning outcomes.

(i) By result of final examination.

(ii) Weekly evaluation of class assignments.

(iii) Successfully completion of project works and assessment by the college students.

**2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

**Any other relevant information regarding teaching –learning and evaluation which the college would like to include.**

- yes, there are following process, which has been adopt by the institution: -

(a) Grading system

Eg.- A+ Grade – excellent performance

A Grade – very good ,,

B Grade – good ,,

C Grade – average ,,

The college would like to include following relevant information regarding teaching learning and evaluation: -

I) Latest technology must be include in teaching leaning and evaluation process:-

II) At college level monthly examination be started for better evaluation.

## **Criterion III: Research, Consultancy and Extension**

### **3.1 Promotion of Research**

**3.1.1 Does the institution have recognized research center/s of the affiliating university or any other agency/organization?**

College of Arts and Crafts is a constituent College of Patna University. It does not have its own research center. More over it presently runs only bachelor of fine arts (UG) course.

**3.1.2 Does the institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

NOT APPLICABLE

**3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?**

- autonomy to the principal investigator
- timely availability or release of resources
  
- adequate infrastructure and human resources

- time-off, reduced teaching load, special leave etc. To teachers
- support in terms of technology and information needs
- facilitate timely auditing and submission of utilization certificate to the funding authorities
- any other

NOT APPLICABLE

Only Class Projects are monitored personally concerned faculties

**3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

- Various efforts have been made by the institute in developing scientific temper and research culture and aptitude among students through various exhibitions, debates and slide shows which is organized from time to time. Assignments are being given to students on various topics so that they can research on the topic and submit a project report. It has been made a part of their syllabus in semester system.

**3.1.5 Give details of the faculty involvement in active research (guiding student research, leading research projects, engaged in individual/collaborative research activity, etc.**

- Faculty guides the students in their class projects and assignments. These projects are evaluated every end semester and are added in the continuous internal assessment of the students.

**3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

- Various workshops and lectures by famous artists, academicians are organized in the college to from time to time, like the painting workshop organized in collaboration with Bihar Government on Bihar Diwas 2013, lecture cum demonstration by Prof. S. Pranam Singh of Banaras Hindu University, slide show and audiovisual show by Prof Sajjad Hamdani on his works, from Shantiniketan etc.

**3.1.7 Provide details of prioritized research areas and the expertise available with the institution.**

- College is running only UG course presently and is planning to start PG and research on various disciplines of fine art on a later stage.

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

- Scholars are invited from time to time to give special lectures / slide shows from required and various disciplines.

**3.1.9 What percentage of the faculty has utilized sabbatical leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

- As all the faculty members(eleven in numbers) have been appointed since last one or two years, most of them were under probation period of two years. Therefore only one faculty has utilized sabbatical leave to complete her general orientation course in Patna University. It has certainly helped her to contribute in the research culture of the college.

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

NOT APPLICABLE

**3.2 Resource mobilization for research**

**3.2.1 What percentage of the total budget is earmarked for research?**

**Give details of major heads of expenditure, financial allocation and actual utilization.**

- Since this college is a constituent College of Patna University and is Funded by University and Government of Bihar. As the college is Running only UG course, no fund is allocated for research. Government of Bihar has recently developed an e-library (under Progress)

**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

NOT APPLICABLE

**3.2.3 What are the financial provisions made available to support student research projects by students?**

- Only class projects and assignments are monitored by concerned faculties

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

NOT APPLICABLE

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

- Required equipments are provided to the students and teachers from the institution as per need.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

- e-library by Dept. of Higher Education, Govt. of Bihar.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

NOT APPLICABLE

Nature of the Project	Duration Year From to	Title of the project	Name of the funding agency	Total grant		Total grant received till date
				Sanctioned	Received	
Minor projects	-					
Major projects	-					
Interdisciplinary projects	-					
Industry sponsored	-					
Students' Research projects	-					
Any other (specify)	-					

**3.3 Research facilities**

**3.3.1 What are the research facilities available to the students and research scholars within the campus?**

- Internet facility , library with books on various desciplines and e- library available for students.

**3.3.2 What are the institutional strategies for planning, upgrading and creating**

**infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

NOT APPLICABLE.

**3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.**

- e-library by Dept. of Higher Education, Govt. of Bihar.

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

NOT APPLICABLE.

**3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?**

- e-library by Dept. of Higher Education, Govt. of Bihar., and the e-library is in initial stage and e-resources will be providing soon.

**3.3.6 What are the collaborative researches facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.**

- As the college runs UG course presently, students use departmental lab for their needs. Department of Applied Art has a dedicated computer lab as per the need of the course , more over recently e-library is being developed by department of higher education government of Bihar. Recently a metal casting foundry has been developed for the students of Sculpture. New easels , dunkey chairs, life study and portraiture stands have been newly purchased for the students.

**3.4 Research publications and awards**

**3.4.1 Highlight the major research achievements of the staff and students in terms of**

- patents obtained and filed (process and product)
- original research contributing to product improvement
- research studies or surveys benefiting the community or improving the services
- research inputs contributing to new initiatives and social development

NOT APPLICABLE

**3.4.2 Does the institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether**

such publication is listed in any international database?

NOT APPLICABLE

**3.4.3 Give details of publications by the faculty and students:**

- Details are given below:
- Publication per faculty:

Si no	Faculty name	Paper published	ISSN NO/ISBN NO./paper details
1	Mrs. Rashmi Kumari	3	<ol style="list-style-type: none"> <li>1. Madhubani chitrakala ek parichay by-rashmi kumari “sodhak” issn no- 03029832, ba24-malviyanagar jaipur, rajasthan. Vol-39 may-aug-2009</li> <li>2. Patna kalam ek parichaya by- rashmi kumari The society (an international journal) isbn no:- 81895700, varanasi (u.p) Vol-9 july – 2009</li> <li>3. Rajastani mandana ek parichaya by:- rashmi kumari “ideal research review” issan no- 0973-0583 rni no:- bih/4625/2000 Govt. of India, Budha mission of India, Patna (Bihar) Vol-22 no-v june-2009</li> </ol>
2.	Dr. Abinash Das	4	<ol style="list-style-type: none"> <li>1. Topic:- Advertising, Art and Marketing. Vaishvikrit yug mein samkaleen kala vipanan ( contemporary art marketing in globalized era). Isbn no. 978-81-923100-1-5,pages 332-335.</li> <li>2. Topic:- Graphic Design and its culture. Review journal of philosophy and social science. Issn no. 0258-1701. Vol-xxxv, 2010 publisher - anu books, meerut.</li> <li>3. Topic:- Poster: an Artisticvehicle. Artistic narration( a journal of visual and performing art), issn no. 0976-7444. Vol-1, 2010anu books, meerut.</li> <li>4. Topic:- Evolution of modern advertising industry; graphic and visual communication in india, artistic narration( a journal of visual and performing art), issn no. 0976-7444. Vol-2, no. -1, 2011, journal anu books, meerut.</li> </ol>
3.	Dr. Rakhi Kumari	5	<ol style="list-style-type: none"> <li>1. Ucch madhaymic pathyakram chitrakala part-1 (theoretical) - isbn-938302068, bihar board of open schooling and examination, patna.</li> </ol>

			<p>2. Ucch madhaymic pathyakram chitrakala part-2 (practical) isbn-938302069-5, bihar board of open schooling and examination – patna</p> <p>3. Samiksha- madhyamic aster chitrakala (practical &amp; theory), bihar board of open schooling and examination.</p> <p>4. Kala vaibhav (silver jubilee issue) – issn – 0975-5756, mithila (bihar) me prachalit khabar parampara- pol vo- 81,82</p> <p>5. Patna kalam year-4, ank- 5, may 2013, rashtriya mahila kalakar shivir- p.n.-2 patna kalam year – 3 , ank-9, october-2012 manch par kosha, p.n.- 2</p>
4.	Dr. Rita Sharma		<p>Samkalin Patrika Rashtriya Lalit Kala Academy Delhi - 2001 Swadhinta Ke Bad Bhartiya Aur Bihar Ke Kalakar. Kala Aur Samaj Samkalin Sandarb Me Sakshya Patrika 2005 Pradesh Ki Lok Chitrakala Kala Kaliayee Hoti Hai Kashanbhangur Nahi</p>

- Number of papers published by faculty and students in peer reviewed journals (national / international)

Si. No.	Faculty	Peer review Journal(International /International)
1.	Smt Rashmi Kumari	<p>1. Patna kalam The society (an international journal) Vol-9 ek parichaya by- rashmi isbn no:- 81895700, july – kumari varanasi (u.p) 2009</p> <p>2. Rajastani “ideal research review” Vol- mandana ek issan no- 0973-0583 rni 22 no- parichaya no:- bih/4625/2000 Govt. v by:- rashmi of India, Budha mission june- kumari of India, Patna (Bihar) 2009</p>
2.	Dr. Abinash Das	<p>1. Topic:- Graphic Design and its culture. Review journal of philosophy and social science. Issn no. 0258-1701. Vol-xxxv, 2010 publisher - anu books, meerut.</p>

		<p>2. Topic:- Poster: an Artisticvehicle. Artistic narration( a journal of visual and performing art), issn no. 0976-7444. Vol-1, 2010anu books, meerut.</p> <p>3. Topic:- Evolution of modern advertising industry; graphic and visual communication in india, artistic narration( a journal of visual and performing art), issn no. 0976-7444. Vol-2, no. -1, 2011, journal anu books, meerut.</p>
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- Number of publications listed in international database (for eg: web of science, scopus, humanities international complete, dare database - international social sciences directory, ebsco host, etc.)

NO.

- Monographs – no.
- Chapter in books – mentioned in 3.43
- Books edited – mentioned in 3.43
- Books with ISBN/ISSN numbers with details of publishers – details mentioned in 3.43
- Citation index - no
- SNIP - no
- SJR - no
- Impact factor-
- H-index-

#### 3.4.4 Provide details (if any) of

- **Research awards received by the faculty**
- **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**
- **Incentives given to faculty for receiving state, national and international recognitions for research contributions.**

As the subject is in itself very research oriented the awards achieved by each faculty member is given below in his or her own specific subject:

Sr. No	Faculty	Award
1.	Sri.Mazhar Elahi	National Award on Photography
2.	Sri. Ajay	1.National Scholarship by HRD, Govt. of India

	Kumar Pandey	2.National Fellowship by HRD , Govt. of India. 3.Research grant Fellowship by LKA, N.Delhi
3.	Dr. Rita Sharma	1.Department of Art, Culture & Youth Govt. Of Bihar in 1991 2.Awarded in Kala Sangam Samaroh 2005 (Organized by Lalit Kala Academy, Bihar)
4.	Dr. Abinash Das	Highly Commendable award for photography.by Indian Academy of Fine Arts, Amritsar.

### 3.5 Consultancy

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

It is in a very initial stage and done on a very personal level by the students and teachers, no proper data available.

#### 3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

NOT AVAILABLES

#### 3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

NOT APPLICABLE

#### 3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- As mentioned above that consultancy services are done by students and faculty in a personal level , no proper data is available.

#### 3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: institution) and its use for institutional development?

NOT APPLICABLE

### 3.6 Extension activities and institutional social responsibility (ISR)

#### 3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic

**development of students?**

- Through various social programs of NSS.

**3.6.2 What is the institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

- Various activities related to , world breast feeding day, aids programme, prohibition of alcohol, and tobacco are being organized in the college.

**3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

- Institutional vision and leadership is communicated through college website and foundation day as well as in every college program

**3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

It is done by NSS unit of college, data is not available

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other national/ international agencies?**

- College has NSS unit, various programs of NSS are organized in the college .

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

NOT AVAILABLE.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

- By debate, slideshows and exhibitions. A sense of team spirit and working in a group is developed. Student also develop creative abilities by viewing these works of art.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

- Various art exhibitions, poster and painting competitions are organized in the campus for community participation.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

NOT APPLICABLE

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

NOT APPLICABLE

### **3.7 Collaboration**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

NOT APPLICABLE

**3.7.2 Provide details on the mous/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/corporate (corporate entities) etc. And how they have contributed to the development of the institution.**

NOT APPLICABLE

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. Laboratories / library/ new technology /placement services etc.**

- Famous artist Sanjay Kumar also an alumni of this college has donated an etching press and its complete set up for the graphics print making department to benefit students and teachers. One of the famous international artist of India “Subodh Gupta” has donated books on painting and various catalogues of art and art exhibitions to college library. Many students have joined as art intern with Subodh Gupta, Sanjay Kumar, shri E Director Bharat Bhawan) ect.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the**

- Last four years. As this college is a fine art institution, eminent artist of National and international like, prof v. Nagdas, prof s. Pranam singh, sri usuf, r. N palaniappan(print maker). Luxma gaur(print maker)fame are invited to college from time to time.

**3.7.5 How many of the linkages/collaborations have actually resulted in formal mous and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -**

NOT APPLICABLE

A) curriculum development/enrichment

- B) internship/ on-the-job training
- C) summer placement
- D) faculty exchange and professional development
- E) research
- F) consultancy
- G) extension
- H) publication
- I) student placement
- J) twinning programmes
- K) introduction of new courses
- L) student exchange
- M) any other

As such there is no such formal mou with any industry. With personal links of faculties students have undergone training as well as joined as interns.

Sr. No.	Name of student	Session	Company
1.	Sujit kumar singh	2013-14	As intern (Mccan Erikson pvt.ltd. New Delhi
2.	Aakash kumar	2013-14	As intern
3.	Diwakar kumar	2013-14	As intern
4.	Pushpendra kumar	2011-12	As trainee in Diji Kriti Entertainment Mumbai.
5.	Vinod kumar	2011-12	As trainee in Diji Kriti Entertainment Mumbai.mumbai.

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.**

- **Any other relevant information regarding research, consultancy and extension which the college would like to include.**

Department of Applied Art of the college is planning for industry linkage in a big way and though it has informally started , planning is going on to link more and more industry with the college in over all college level too.

## **Criterion IV: Infrastructure And Learning Resources**

### **4.1 physical facilities**

#### **Criterion IV: infrastructure and learning resources**

##### **4.1 Physical facilities**

##### **4.1.1 what is the policy of the institution for creation and enhancement of infrastructure that facilitate effective teaching**

### And learning?

- Institute is doing its full effort in creation & academic field to develop better infrastructure for more effective teaching & learning since institution is fully depends on bihar government for budget so there is limited infrastructure within the campus.

#### 4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, animal house, specialized facilities and equipment for teaching, learning and research etc.**

##### A. College building & class room:

College of arts & crafts is located at vidyapati road, behind patna museum. The perimeter of the campus is 375 ft from north side (road), 309 ft (road) south side, 500 ft(patna museum) east side & 525 ft from west side. In college campus there is a class room building with office & principal chamber on south side of the campus. About one third of the campus is occupied by greenery & trees. There is a buddha garden, college hostel, a pond, staff quarter sited in the college primes. There is lot of free space in the campus which is proposed for auditorium (6000sqft) & studio / residency (Deptt. of the Culture Govt. of Bihar) and also a hostel for girls (7000 sqft) college site map is attached herewith:

##### Boys hostel details:

Total no of rooms	08
Mess	01
Bed	33
Bed noth working	05
Total fans	08
Fans not working	01
No of tables	32
Television	01 (24")
Tata sky	01
Internet connection	01 (not working)
Water colour purifier	01
Water tank	02
No of fan in mess	00
Aquaguard	01 (not working)

Details of class room are given below:

5 <sup>th</sup> year painting 1. Fan – 9 2. Light- 6 3. Table- 23 4. Stool – 23 5. Eisel – 23	4 <sup>th</sup> yerr painting 1. Table – 16 2. Fan – 06 3. Laight – 06 4. Stool – 16 5. Eisel – 16
4 <sup>th</sup> year applied 1. Table- 17 2. Stool – 17	4 <sup>th</sup> year painting 1. Table- 18 2. Stool – 18
1 <sup>st</sup> year painting (1 <sup>st</sup> sem) 1. Fan – 06 2. Light- 06 3. Table- 60 4. Stool – 05	2 <sup>nd</sup> year 1. Ducky chair 60
5 <sup>th</sup> year sculputer 1. Armature -13 2. Stool – 13	4 <sup>th</sup> year sculpture 1. Armature -7 2. Stool - 7

There is no seminar hall but there are “exhibition gallery” which is also used for seminars and workshops.

**Tutorial space :** NO

**Laboratries :** there is one computer lab for Deptt. of Applied arts with 20 students sitting capacity

**Botonical garden :** NO

**Animal house :** NO

There is no specialized facilities and equipments for teaching & learning research.

**b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skillsdevelopment, yoga, health and hygiene etc.**

- There is a sports committee of three teachers in the college which conducts sports activities time to time. But there is no fund for sports programme from university. College budget is however not fulfill the sports requirements.

- There is no ground for outdoor games eg. Cricket, football however students use the university paly ground which is not available every time.

- Volley ball & badminton ground are available in the campus.

**Gymnasium** : NO

**Auditorium** : NO

**NSS-** : YES, there is NSS in college which conducts & organizes various social activities time to time. NSS also organizes competitions associated with different social org. Eg. HIV/AIDS(red ribbon, addhar)

**NCC** : NO

**Yoga** : NO

**Cultural activities** : YES

**2.1.3 How does the institution plan and ensure that the available infrastructure is in Line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (enclose the master plan of the institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

- Institution is planning and working over different ideas to develop academic
- Growth within its limited infrastructure. Institution has recently opened e-library for students & teachers. College has also proposed its academic calendar for a year. But the college always depends upon the Bihar Govt. For budget.

**4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

- There is no particular facility for physical disable students student's teachers have to give more time to understand them & teach them. Students and teachers help these students at personal level.

**4.1.5 Give details on the residential facility and various provisions available within them:**

- Residential facility (details) Two residential facility available for grade 4 employ within college.
- Hostel facility – accommodation available within campus.
- There are no recreational facilities. Gymnasium, yoga centre.
- Computer facility including access to internet in hostel—yes.
- There is first aid facility always available in college for medical emergencies.
- There is no library facility in hostel.
- Internet and wi - fi facility- yes
- Recreation facility –common room with audio visual equipment- no
- There are no proper residential facility for the staff in the campus .

- Constant supply of safe drinking water in campus –yes
- Security – there are two security guards for 18 hours duty in college campus with 5 cctv cameras.

**4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

- Health care facility for staff & student on the campus—first aid facility of the campus—(university dispensary) provided health cards for students & staff

**4.1.7 Give details of the common facilities available on the campus**

- Spaces for special units like iqac, grievance redressal unit, women’s cell, counselling and career guidance, placement unit, health centre, canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- Spaces for special unit like iqac - Yes , established recently.
- Grievance redressed unite –yes
- Women’s call —Yes , established recently.
- Counseling & carrier guidance:- all faculty are its members, students whenever they need.
- Placement unit ---yes (every department arrange campus Selection for better placement.
- Health centre ----no
- Canteen ---not regular
- Recreational spaces for staff and students---no
- Safe drinking water ---yes (3water collar purifier)
- Auditorium ----no

**4.2 Library as a learning resource**

**4.2.1 Does the library have an advisory committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

- There is a library committee and all the faculty members are its members.

**4.2.2 Provide details of the following:**

**- Details:**

- \* Total area of the library (in sq. Mts.): 17ft x 24ft

- \* Total seating capacity : 15 student
- \* Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
- Library has been not open officially for students as there is no librarian for library. Whenever office clerk is free students or teachers use library for short times.
  
- \* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, it zone for accessing e-resources)
  
- Since area & sitting capacity of library is very short therefore no individual reading carrels or any lounge area available for relaxed reading

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

- Since library has been not opened for years and working thoroughly. So there are no purchasing of books or journals for years. 12 years before books has been purchased. There are no e-journals in library because of internet Connection which is not regular and E- library is not totally completed, therefore no exact data is available regarding purchase of books..

Library holdings	Year -1		Year - 2		Year - 3		Year - 4	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books								
Reference books								
Journals/ periodicals								
E-resources								
Any other (specify)								

Details of books & journals in library.

No. of Books Deptt.Wise.

	books	journals	
a. Applied art		60	nil
b. Graphics	30		nil
c. Painting	250		nil
d. Sculpture	260		nil
e. Art history	240		nil
f. Others	531 (books & journals)		

g. Damage books 500

Total cost of books in library purchased as on 08-08-2008 is 75364.00

#### 4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- \* OPAC : NO
- \* electronic resource management package for e-journals
- \* federated searching tools to search articles in multiple databases : NO
- \* library website : NO
- \* in-house/remote access to e-publications
  - There is e-library opened on 25<sup>th</sup> Jan 2014 but not it is not connected to any e-publication.
- \* library automation : NO
- \* total number of computers for public access : 20 (in e-library)
- \* total numbers of printers for public access: 1 (in e-library)
- \* internet band width/ speed-: (2mbps)  2mbps  10 mbps  1 gb (gb) : 2 mbps
- \* institutional repository: no
- \* content management system for e-learning: no
- \* participation in resource sharing networks/consortia (like Inflibnet) : no

#### 4.2.5 Details on the following items:

- Exact Data not available as there is no proper librarian in the college and office staff manage library during their free time.
- \* average number of walk-ins : NA
- \* average number of books issued/returned: NA
- \* ratio of library books to students enrolled : NA
- \* average number of books added during last three years: NA
- \* average number of login to opac (opac):00
- \* average number of login to e-resources: 00
- \* average number of e-resources downloaded/printed:00
- \* number of information literacy trainings organized: 00
- \* details of “weeding out” of books and other materials : 500(books damaged)

#### 4.2.6 give details of the specialized services provided by the library

- \* manuscripts no

* reference	no
* reprography	no
* ill (inter library loan service)	no
* information deployment and notification (information (Deployment and notification)	no
* download	yes (e-library)
* printing	yes (e-library)
* reading list/ bibliography compilation	no
* in-house/remote access to e-resources	no
* user orientation and awareness	no
* assistance in searching databases	no
* INFLIBNET/IUC facilities	no

**4.2.7 Enumerate on the support provided by the library staff to the students and teachers of the college.**

- There is no library staff, office staff support students and teachers of the college in there free time.

**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

- There are no special facilities offered by the library to the visually/physically challenge persons.`

**4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (what strategies are deployed by the library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)**

- Library does not get feedback from its users as there are no staff or librarian in library.

**4.3 IT Infrastructure**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

- number of computers with configuration (provide actual number with exact configuration of each available system)
- computer-student ratio 10 students per computer
- in computer lab 20 computers (department of applied arts cos)
- window vista ram-1gb macro disk- 1 po gb monter – 15” processor – core 2dual .
- to every teachers 10 computer configuration as above

- in e-library 20 computers, cos- windows 7 ram – 2 gb, hd- 300 gb, monitor- 19 gb, processor- i3.
- stand alone facility no
- lan facility yes (for computer lab etc)
- wifi facility yes
- licensed software windows vista, win
- number of nodes/ computers with internet facility 4 nodes in computer lab, 1 hostel
- any other no

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

- For class works use for students only deptt of applied arts have computer lab of 20 student capacity beside it there is e-library with 20 students capacity with internet facility every teaches have been provided with single computers but there in no internet.

**4.3.3 What are the institutional plans and strategies for deploying and upgrading the it infrastructure and associated facilities?**

- a) Institutional plan is to provide computers with internet (high speed) to every students of each deptt.
- b) wi-fi campus

**4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (year wise for last four years)**

- There is no annual budget for procurement. Upgradation, deployment and maintenance of computers accessories but Bihar Government have planned budget for interval of 2-3 years.

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

- Teachers equipped with computer & technology use their full skills & effort with the aid of computer & internet in process of digital learning to students.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching**

- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) By the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.
- access to online-teaching with digital process aids students to stand before global knowledge for competition & to get jobs in interested fields. Many student has been selected for global

company in animation field in 2 past year.

**4.3.7 Does the institution avail of the national knowledge network connectivity directly or through the affiliating university? If so, what are the services availed of?**

- Institutions have plan to connect with national knowledge network through our e-library resource, Bihar government (department of higher education will facilitate it soon).

**4.4 Maintenance of Campus Facilities**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

Details of maintances of financial resources

A.	Building	By Govt of Bihar
B.	Furniture	“
C.	Equipment	“
D.	Computers	do
E.	Vehicles	No vehicals
F.	Any other	Small budget maintained Financed by college fund.

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the College?**

- Institute always depends upon Bihar Govt. Budget for big financial
- Maintenance but small budget financed by college fund.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?**

- To make better infrastructure institute decides time to time requisite equipments to by on the basis of budget provided by college/b.g.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of**

**sensitive equipment (voltage fluctuations, constant supply of water etc.)? Any other relevant information regarding infrastructure and Learning resources which the college would like to include.**

- All sensitive equipments are on their right place to keep safe out students and staff.
- There are water tanks for regular supply of water within campus. Three borewell with submersible pump.  
(classroom – 3 tanks, hostel – 1 water tank is available)
- Water coolers – 3 water coolers and purifier for students in class room.
- 1 water cooler & purifier available in hostel.
- 2 generator set is available for emergencies.

## **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

### **5.1 Student Mentoring and Support**

**5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

- Yes all the relevant information is provided in the prospectus annually . the same is also updated in college website. Information is also displayed in the college notice board.

**5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

- Department of Higher Education Govt. of Bihar make all kinds of scholarships to student. Data is not available.

**5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?**

- College does not provide any financial assistance but stipends are provided by only by the welfare department which goes directly to the student.

**5.1.4 What are the specific support services/facilities available for SC/ ST/ OBC**

**5.1.4-**

(A)Facilities during admission as well as reservation policy of Government of Bihar is implemented.

B) yes

C) Hostel facilitate available

D) Encourage for competition of national & international by the concern department.

E) Medical facilitate provide by the university dispensary.

F) Competition exam papering by the concern department.

G) Special gaudiness given for proper development.

H) Special time given by the concern department for slow learner student.

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc. additional academic support, flexibility in examinations special dietary requirements, sports uniform and materials any other in this college organized program as per date of academic calendar.**

- A. Sports competition: Students participate in university Sports events
- B. Quiz- NO
- C. Debate- NO
- D. Cultural program - Various cultural programs are held during Foundation Day of College
- E. Special diet and uniform are on the process.- NO
- F. Yes

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central / State services, Defense, Civil Services, etc.**

- Yes students are guided by faculties as per the need of the students for appearing in NET, CEED only.

**5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)**

- This types of counseling provide by the college and campus selection are available in this college and get good opportunity to the student.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

- Campus selection are is available and students are advised as well placed as per contact with alumni, faculty and industry tie up. Links are presently very personal by either alumni or faculty.

**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

- Student Grievance redressal cell is available

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

- For sexual harassment Women cell is recently been started.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

- Yes , anti raging committee is available. NO

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

- NO.

**5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?**

- NO, alumni association has not been started officially, planning is going on to start it soon. Alumni are invited at the foundation day and other occasion and other major exhibitions held in the college.

## **5.2 Student Progression**

**5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

<b>Student progression</b>	<b>%</b>
UG to PG	40% over all
PG to M. Phil.	
PG to Ph.D.	
Employed <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Exact Data not available

**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.**

Data available in Departmental Evaluative Report.

**5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

- College provides adequate knowledge and prepare students for entrance test, guide and mentor them as well as help them to make proper portfolio and how to face interviews.

**5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

- Special support is given in the form of personal counseling, extra classes and market work for financial support.

### **5.3 Student Participation and Activities**

#### **5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

- Sports activities are held as per academic calendar, outdoor games like cricket and football competitions are held in the university. College sends team for the same.

#### **5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

- Student participated in painting competitions, sculpture and cultural activities, Sports team of University, participated in state level and national level art exhibitions.

#### **5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

- College seek informal feedback from alumni, contemporary artists, students, alumni working in the industry as well as visiting academicians and incorporate it in teaching and learning process to give student the latest in the field of art.

#### **5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

- College help them in designing the catalogue of their exhibitions , there is no college magazine and this year college is planning to start an online newsletter.

#### **5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

- Yes there is a student council as per the university rules, students of the college elect their representative among the senior students who have filled his nomination, as well as the students vote for a University nominee to be elected as president of the students union of the University. IQAC has been recently set up, planning is going on for a setting up of more proper student council in the college.

#### **5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

- Yes, there is a class representative in every class .

#### **5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and**

**Progression which the college would like to include.**

- College is constantly in touch with alumni and former faculty members through informal and formal interaction in terms seminars, workshops and art exhibitions. Alumni association is yet to be formed and planning is going on for it.

## **Criterion VI: Governance, Leadership and Management**

### **6.1 Institutional Vision and Leadership**

#### **6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

-Vision, mission and objective of the College is already mentioned in 1.1

#### **6.1.2 What is the role of top management, principal and faculty in design and implementation of its quality policy and plans?**

- College principal and faculty members have played an active role in developing new curriculum in fine arts which is presently running since 2012 July. Though university takes the final decision in implementing the new curriculum, being a constituent college, role of our faculty members is very important. Masters program in fine/ visual arts is in progress and very soon it will be started in the college. The masters of fine art program has already been approved by the academic council and the senate of the Patna university an is yet to be approved by the governor of Bihar for the course to be started. College principal and faculty are planning for opening research program in fine arts in the near future so as to fulfill the vision, mission and objective of the college and benefit the students and society. General meeting of all faculty and principal are held periodically to plan out policies and plans for the future.

#### **6.1.3 What is the involvement of the leadership in ensuring :**

- The policy statements and action plans for fulfillment of the stated mission  
To fulfill the mission college has organized a national level art workshop in 2013 on the occasion of BIHAR DIWAS in collaboration with higher education , Government Of Bihar.

Guest lectures and slide shows/audiovisual shows of famous artists and academicians are organized regularly. These are attended by all teachers and students of all departments.

- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

Joint meetings of all faculty members are held regularly with principals as well as feedback from alumni and eminent artists are taken and plans are formulated by giving a draft proposal to university academic committee for approval and implementation.

College faculty and principal jointly discuss all the action plans regarding institution in meeting as well as discuss various problems and action to be taken jointly.

- Interaction with stakeholders

During foundation day all students, alumni, and other stakeholders are invited to college for interaction and view the works of students. Lots of information regarding development, changes and up gradation of syllabus etc are discussed.

- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders previously reinforcing the culture of excellence champion organizational change

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

- Regular informal feedback are taken from stakeholders, alumni and meetings are organized in college with all faculty members for planning for the future. Principal adopts the final decision as per the meeting .

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

- Opportunity and freedom and support to each faculty member and staff for the development and upgradation of the academic standard as per university rules.

**6.1.6 How does the college groom leadership at various levels?**

- There are various committees being set up , all decision are taken by principal with consultation with the members. Where ever required he takes the final decision as per ne need arises.

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?**

- All the departments have adopted different work schedule as per the needs of the subject and follow it properly within the same time frame.

**6.1.8 Does the college promote a culture of participative management? If ‘yes’, indicate the levels of participative management.**

- The college does not have a regular principal and is managed by principal in charge, who is also faculty amongst us. All the decisions are taken as per rule by him.

**6.2 strategy development and deployment**

**6.2.1 Does the institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

- All policies are adopted as per the Patna university guide lines. College is going to start internal quality assurance cell from this session onwards to monitor, deploy, develop and review quality policy.

**6.2.2 Does the institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

- As per the institution plan, 4year (eight semester) BFA program has been introduced. Institution has envisioned to start PG program (MFA) in all disciplines soon. It is being passed from the a University academic council and senate. It is due to get approval from governor of Bihar. Future plans for this institution is to start research programs in visual/fine art as well.

**6.2.3 Describe the internal organizational structure and decision making processes.**

- Principal takes all the decisions as per rule of the university.

**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

- teaching & learning
- research & development
- community engagement
- human resource management
- industry interaction

- **College of arts & craft is constituent of Patna University**

- Teaching & learning :- library, e- library, internet , use of audiovisual means and computer where ever required.
- Research & development:- college library and Patna University library.
- Community engagement:- NSS unit of the college. Art exhibitions in college art gallery, providing college as a venue for various cultural bodies (NGO's , private/government bodies).
- Human resource management:- NA
- Industry interaction: - during art and design exhibitions people from industry also come to college. Interaction is done during this time.

**6.2.5 How does the head of the institution ensure that adequate information (from feed back and personal contacts etc.)Is available for the top management and the stake holders, to review the activities of the institution?**

- From this year onward college is going to start written feedback system from all stakeholders and it will be discussed and made available to the university for necessary implementation and review the activities of the institution.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

- All faculty members and staff are made members of various committees of the college for effective running of the institution.

**6.2.7 Enumerate the resolutions made by the management council in the last year and the status of implementation of such resolutions.**

- College do not have any management council, all the faculty members and principle decide on every issues with the help university as per the rules laid down by the Patna University ..

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

- No. College of arts and crafts is a constituent college of Patna University .

**6.2.9 How does the institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stake holder relationship?**

- There is no mechanism as such and as per the level of the complaints, it is resolved by the within the college by Grievance committee members and principal, how ever the principal takes the decision ( as per rule) or is forwarded by the principal to concerned University authorities.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

- During the last four years case has been filed against university and college for appointing permanent appointment of principal and teaching faculties. Recently as per the order of honorable high court, university has been directed to appoint permanent principal and teaching faculties. As per the order university had conducted interview for principal and teaching faculty, as a result of which 9 teaching faculties were appointed and joined on 25<sup>th</sup> January 2012 on the occasion of college foundation day. Later three more faculties were appointed on 2013. Post of principal was not filled due to the candidate's opposition for the written examination adopter in the selection process. After the appointment of appointment of regular teachers, case was filed against, Patna University, Dept. of Higher education govt. of Bihar and each individual new faculty members by the contract faculty who were previously working in the college and were not selected as well few others.

**6.2.11 Does the institution have a mechanism for analyzing student feed back on institutional performance ? If 'yes', what was the out come and response of the institution to such an effort?**

- No, there was no formal feedback system adopted before. From this year onwards institution is planning to start formal feedback system on institutional performance.

**6.3 Faculty empowerment strategies**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

- Faculty are allowed for orientation/refresher course, exhibition, seminar, symposium and attending for examination duties only.

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

- There is no training as such for employees and faculties, though it is done through guest lectures by seniors academicians and workshop/exhibitions only.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

- College do not have any appraisal system, IQAC cell has been formed recently this July. It will make policies for the same very soon.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

- Not Applicable.

**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

- There are no such schemes available.

**6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty?**

- All the faculty members are new. Eminent old faculties are invited to college from time to

time.

#### **6.4 Financial management and resource mobilization**

##### **6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

- It is done by various committees like the purchasing committee and final is done by the principal and monitored by the burser(disbursing officer) of the college as well as the two clerks of the college.

##### **6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

- Only internal audit is done by the university body. Till now audit of the session 2011-12 has been done by the university body and rest are yet to be done. There is no objection till now.

##### **6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with institutions, if any.**

- Major source of institutional fund comes from patna university, department of higher education govt. Of bihar and local bodies. Deficit of funds are managed by cutting the demand itself as the receipt amount is limited and or given on spending for specific purpose or heads only. Details of the four years audit report attached in the **annexure 3**.
- Bihar government has recently approved a modern state of art double storied Art Gallery with cafeteria to built within the campus with an amount of approximately 1crore. The construction will be started soon by building construction department soon.

##### **6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

- No additional funds are available.

#### **6.5 Internal Quality Assurance System(Iqas)**

##### **6.5.1 Internal Quality Assurance cell(IQAC)**

**A) Has the institution established an internal quality assurance cell (IQAC)?. If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

- The IQAC of the college has recently been set up and will start working from August this session.

**B. How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?**

- As it has been recently set up it will start working properly by August 2014.

**C. Does the IQAC have external members on its committee?**

**If so, mention any significant contribution made by them.**

- Yes the IQAC has three external members, as it has recently been set up no it will start working soon.

**D. How do students and alumni contribute to the effective functioning of the IQAC ?**

- not applicable as IQAC is formed recently, it will be utilized soon.

**E. How does the IQAC communicate and engage staff from different constituents of the institution?**

- YES

**6.5.2 Does the institution have an integrated frame work for quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

- No. After the IQAC starts working , new policies for quality assurance will be made.

**6.5.3 Does the institution provide training to its staff for effective implementation of the quality assurance procedures? If 'yes', give details enumerating its impact.**

- It will be started by IQAC cell soon.

**6.5.4 Does the institution undertake academic audit or other external review of the academic provisions? If 'yes', how are the out comes used to improve the institutional activities?**

- Not yet, it will be done soon by IQAC.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

- It is established as per the directives of NAAC guidelines.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome ?**

- There was no such mechanism before. After the setting of IQAC cell this month, policies will be framed soon.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders ? Any other relevant information regarding governance Leadership and management which the college would like to include.**

- College did not had any such mechanism for quality assurance previously. It is hope full to

start with the help of IQAC cell soon.

## 7. Criteria VII :Innovation And Best Practices

### 7.1 ENVIORNMENT CONSCIOUSNESS

#### 7.1.1. Does the university conduct a Green Audit of its campus?

- No it is yet to be done College is conscious about the Environmental issues College buildings and its` natural surroundings are always a subject of studies in Art College and is continuously maintaining and improving the greenery in both in and around the Campus. In order to spread the awareness we occasionally involve our students and staff voluntarily to clean and maintain the natural ambiance of the campus Recurring Plantation and Green Landscaping activities are conducted by the college. Through Field Works University is keeping a check on latest development in the ecosystem. Time to time college takes informal advices from local horticulture department for the betterment of the greenery across the campus. The NSS team along with full time gardeners and students takes care of maintaining neat environment in the college campus regularly.

To spread the awareness we involve our students and staff regularly to improve and maintain natural ambiance of the campus. College building and their Natural Surroundings are always a subject of studies in Art College that's why we are more concern about it and tried our best not only maintaining it as our door class room but also as the lungs of the college. During every seasonal change we tried to manicure a our campus natural and aesthetic value by cropping and cleaning the extra growth.

#### 7.1.2 What are the initiatives taken by the university to make the campus eco-friendly?

ENERGY CONSERVATION:

Awareness among the staff and the students on energy conservation is created by displays at appropriate places. Practice to use the natural light for study inside the class room. All the existing crescent light were replaced by cost effective CFL and LED fittings.

- Notification on compliance to switch off the electrical appliances when not in use.

#### USE OF RENEWABLE ENERGY :

College do not have any renewable energy resource.

#### WATER HARVESTING:

To minimize the wastage of water resources and recharge the water table in the campus planning to renew and repair old water panel to preserve rain water and at the same time enrich the aesthetic of the campus Landscape.

Rainwater harvesting is also made mandatory in all proposed constructions in the college.

#### CHECK DAM CONSTRUCTION: NA

#### EFFECTS FOR CARBON NEUTRALITY:

Hundreds of plants of various species and varieties have been planted in the campus. Transition from halogen and bulbs to tube light and CFL reduce our power consumption. Minimum use of power consumption by conducting more out door classes(as per requirement). The campus has been declared as a no smoking zone. Stop the burning practice of the waste.

#### PLANTATION :

As stated above we are very much aware about the green cover and natural surroundings of the campus for the living, study and aesthetics purpose, regularly conduct plantation and landscaping activities.

Recently college has planted near hundred saplings in the campus and arrange to display No. of plotted plants.

Plantation programme has been taken up by the NSS unit on different occasions to increase the green cover in the college.

#### HARZARDOUS WASTE MANAGEMENT:

Environmental awareness programmes are conducted in the college with the collaboration of the concerned State Government and the non-governmental organizations (NGO) by organizing poster and painting competitions in the campus.

Motivate students to use nature friendly materials to create their Art Works.

#### E-WASTE MANAGEMENT:

E-waste in the college is at minimum, all e-waste are proposed to segregated and given to the external agencies for disposal.

There is no such power

## **7.2. INNOVATIONS**

### **7.2.1. Give details of the innovations introduced during the last four years which have created a positive impact on functioning of the university.**

- Appointment of regular teaching Faculty: This positive action of the university has changed the whole scene of the college prior to 25-01-2012 college was facing a deteriorating situation which can't be explained in few words. New Faculty took charge and bravely faced the challenges and work positively for the betterment of the college.

#### **INFORMATION DISSEMINATION THROUGH WEB-SITE:**

- All use full information and notices including admission form and related information's, examination schedules, results, about faculty and staff etc. and even in future we have planned to load all information related to the college and in the interest of the students would be available on the website. Tenders, notices and advertisements are already in practice to post on the website.

#### **REESTABLISHMENT OF COMPUTER LAB APPLIED ART DEPT.:**

- Although there was a computer lab for Applied Art Department but it was not in running condition. Lab was renewed properly and now it is vital part of the college where students use it for their computer aided assignments which is a part of their curriculum and also practice to learn allied software and at the same time use its internet connectivity properly. This lab has changed the entire working of the department as previously only hand work was done by the students, now students are more industry friendly and make digital Campaigns as well as computer aided class work together with hand works.

#### **REESTABLISHMENT OF PHOTOGRAPHY STUDIO:**

- It was a turning point in the college environment. Despite limited resources students use it maximum and producing excellent results.

#### **IMPROVEMENT OF THE STUDENTS PRESENCE:**

- The main problem in the college was attendance of the student. Earlier student's presence in the college was near 20-25%. This was a prime concern for us. We talked to the students and observe the facts and point out many weaknesses. By adopting some hard actions and motivational strategies by teachers and by involving parents as per need the presence of students increased considerably. Within few months students started attending classes with new enthusiasm and carrier consciousness.

#### **E-LIBRARY:**

- E-library is established recently in the college; hope it will give immense support to the learning outcome through reading with latest informative links.

#### **NSS AND SPORTS UNIT:**

- Newly introduced NSS wing and Sports unit boosted up the college students by developing a new energy within them through social service and sporting activities .

#### **CENTER OF EXCELLENCE:**

- It is a privileged of our college that it was selected center of Excellence by the Department Of Higher Education, Govt. of Bihar. College was an e-library with 20 computers system and funds for safety of the campus (Boundary wall) as well as purchasing new furniture as well. Department of Higher Education, Govt. of Bihar has cleared a proposal to build a state of art, two storied art gallery with all modern amenities at a cost of 99 laks. It will be built within College campus soon.

## **7.3. BEST PRACTICES**

- 7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.**

### **Best Practice I**

#### **Administrative Functionary:**

1. Daily Diary System: For the employees
2. Objective of the practice (Goal)

To increase the accountability and responsibilities towards the task assigned. It could be used as an effective tool for monitoring the way of working as well as workload of our employees.

#### **3. The Context**

Regular entries needed to be done every day.

This practice will be maintained regularly, and to push oneself to go further. It will boost the performance level naturally. Regular practice will show their faithfulness towards the duties and practices. If this practice is not maintained properly it will become the main cause of negligence and latter lead to data discrepancy.

#### **4. The Practice**

As stated above there is a good chance that employees himself assess his abilities and performances and can review and improve it whenever he feels free. This positive practice will always support them for future planning in the long run. Daily diary may support this institution and other agencies to collect authentic recorded data for research and planning as well as to develop the teaching learning process and to achieve higher goals. This personal data will always support the concerned faculty to develop and improve in all his activities.

It will be easy for the higher authorities to check the employee's activity. Diary will help user to teach and complete his syllabus according to curriculum development for him to find out also easy. The first areas of study and practices daily diary involve the user in his best practice.

#### **5. Evidence Success**

Use of the above practice is now showing results as a feeling of confidence and faith in themselves and also saves their precious time and effort. Management of various resources has now become very easy. Discipline and attentiveness among students and administration has increased. This practice has increased time management for particular task.

#### **6. Problem Encountered and resources required**

Though this daily diary practice is new for us as we have recently adopted this practice, hope we can overcome the problems and challenges easily by maintaining this fruitful practice regularly.

#### **7. Notes**

As we are New to this place, we are always ready use our earlier experiences and to provide any level of assistance required by other institutions for implementing of this best practice in their respective institutions.

### **Best Practice I I**

#### **1. Title of Practice :**

Students Daily Attendance

#### **2. Objective of the Practice:**

To increase the student presence in class room during teaching hours it will transform as an effective tool to motivate students towards their studies and to achieve future goals.

#### **3. The Context**

Student's attendance and signature is taken regularly (per day). Reasons being if we leave

it for a day this will be taken for granted and will develop as a habit. Such negligence in long run will become main cause for low quality and ability as well as lack of seriousness among students.

It is the teacher's first duty to maintain the student's presence recorded regularly and at the same time it is his social and moral responsibility also to effectively counsel them to attend the classes regularly.

#### **4. The Practice**

To implement this daily attendance record practice more effectively University has recently imposed a fine for not attending class without any valid reason or prior information per day basis. Continued absence for a week or more can lead to his/her expulsion from the college. Before implementation of this practice, the teachers always face the problem of irregular and low attendance among students.

- Due to low attendance teachers had to repeat their lecture for those who weak and not present in their pervious lectures.
- This regular malpractice leads to the non completion of syllabus and at the end of the semester.
- Regular absents of the students does not allow the teacher to take some collective decisions and discussions on time to prepare particular programs for future and there is a regular loss of precious time and opportunities.

#### **5. Evidence of Success:**

- Evidence of success of this practice is the informal positive feedback which we have received from our students. We have also witness a sense of accountability towards the task from the staffs. We have also observed that there is a significant increase in the presence of the students in the class room and campus activities. Day to day activities has also increased. Students and staff both are working positively to achieve their pedagogical and learning outcome at required time.
- This practice makes it possible for planning and exercise of various sporting, cultural and eventful activities in and out side campus and university.
- Completion of course on time makes it possible to conduct examinations on time.
- The regular presence of students is always a challenge for teachers to satisfy their learning thrust. Therefore the activities themselves are made more informative to meet the academic demands. Improved methods in teaching and learning is noticeable evidence of success.

#### **6. Problem encountered and resource required.**

During the initial stage of the implementation of the practice of imposing fine and punishments we have speculated that we will face resistance from students. Since this practice was complimented to enhance the spirit of the students and responsibilities of the tasks assigned to

the office and teaching staff. We have made them understand that now this process will help us and the students in a long run. Main focus was given to the student's attentiveness. The main element of this process was a collective declaration of the students and staff and that was the self belongingness towards their institution and their future goals.

**7. Note :**

- In early stage the practice to fine absentee students was seen to be the fund raising scheme from the university but later on it was found very fruitful for all students and faculty and of course the institution.

### **Evaluative report of the Departments**

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Applied Art
2. Year of establishment : 1939
3. Names of programmes / courses offered (UG, PG, M.Phil., Ph.D., integrated Masters; integrated Ph.D., etc.) : BFA(Applied Art) UG
4. Names of interdisciplinary courses and the departments/units involved : No
5. Annual/ semester/choice based credit system (programme wise) : Old course Annual System, New course 4year (8semester wise)
6. Participation of the Department in the courses offered by other departments: : In Computer, Designing & Photography

7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
: No

8. Details of courses/programmes discontinued (if any) with reasons :No

9. Number of teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate professors	-	-
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (d.sc./d.litt. /ph.d. / m. Phil. Etc.,)

Name	Qualification	Designation	Specialization	No. Of years of experience	No. Of Ph.D. Students Guided for the Last 4 years
Dr. Abinash Das	Ph. D. MFA, UGC (NET) BFA	Asst. Professor	Visualization	13 years	Nil
Shashi Ranjan Prakash	MFA, JRF, BFA	Asst. Professor	Illustration	6 years	Nil

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled(programme wise)  
By temporary faculty : No
13. Student -teacher ratio (programme wise) : 15:1 Approximately.
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : No
15. Qualifications of teaching faculty with dsc/ d.litt/ ph.d/ mphil / pg.  
: Ph. D. PG(UGC NET), – Dr Abinash Das  
PG, UGC JRF – Shashi Ranjan Prakash
16. Number of faculty with ongoing projects from a) national b) international funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. And total grants received : Nil
18. Research centre /facility recognized by the university : Nil
19. Publications:
- \* a) Publication per faculty : Dr. Abinash Das - 4 Publications  
Sri Shashi Ranjan Prakash - Nil
- \* Number of papers published in peer reviewed journals (national /

International) by faculty and students : Dr. Abinash Das - 3 Publications(see 3.4.3)

\* number of publications listed in international database (for eg: web of science, scopus, humanities international complete, dare database - international social sciences directory, ebsco host, etc.)

\* monographs : NO

\* chapter in books : NO

\* books edited : NO

\* books with isbn/issn numbers with details of publishers: See 3.4.3

\* citation index : NO

\* snip : NO

\* sjr : NO

\* impact factor :NO

\* h-index :No

20. Areas of consultancy and income generated : No

21. Faculty as members in

A) National committees b) International committees c) editorial Boards....

:

22. Student projects :

A) Percentage of students who have done in-house projects including inter departmental/programme

: 100%

B) Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/industry/ other agencies

**: jobs to students:**

**Exact Data Not Available**

### **List of students got job or took admission in PG(MFA) and job**

Name

Currently

1. Shiv Shankar (Pass out 2012)

M.F.A. (Visualisation) in  
Faculty of Visual Art (B.H.U., Varanasi)

2. Vinod Kumar (2012)

Job: S.J. Digi Kriti Animation  
(Mumbai )as Graphic designer

- |                           |   |
|---------------------------|---|
| 3. Pushpendra (2012)      | Job: Grass Hopper (Illustrator) in New Delhi                      |
| 4. Krishna Thakur (2010)  | P.G. (FTII, Pune)<br>Now: Asst. Art Director Mumbai Film Industry |
| 5. Gautam Kumar(2011)     | P.G. (IIT, Guwahati)  |
| 6. Saurabh Kumar (2011)   | P.G. (IIT, Guwahati)  |
| 7. Dharamvir Kumar (2012) | P.G., Govt. College of Art, Chandigarh                            |
| 8. Suman KUMar (2012)     | Job: Indian Railway (Loco Pilot)                                  |
| 9. Swami Vidyanand(2012)  | P.G. (History of Art)<br>Dept. of History of Arts, BHU            |
| 10. Pooja Kumari          | Job: Red Tortoise, Patna (Graphic Designer)                       |
| 11. Satendra Kumar        | Job: Red Tortoise, Patna (Graphic Designer)                       |
| 12. Vikash Kumar          | Job: Red Tortoise, Patna (Graphic Designer)                       |
| 13. Jitendra Jitu         | Proprietor Red Tortoise Design House, Patna                       |
| 14. Manish Kumar          | Designer, RatnaGiri Ceramics Pvt .Ltd                             |
| 15. Vinod Kumar           | Designer, Ratnagiri Ceramics Pvt.Ltd                              |
| 16. Manish Kumar          | Freelance Designer/ Self employed.                                |
| 17. Mithilesh Kumar       | Designer ar Kilkari(NGO) Patna.                                   |
| 18. Rakesh kumar          | Graphic Designer E TV, Bihar. Patna.                              |

23. Awards / recognitions received by faculty :

Dr.Abinash Das Received Highly commendable award in photography by IndianAcademy of Fine Arts, Amritsar, Participated in various National, International Exhibitions, Design and Art Conference, Workshops etc.

Sri Shashi RanjanPrakash- Awarded in Inter University Youth Festival, Participated in various National Exhibitions, Design and Art Conference, Workshops etc.

24. List of eminent academicians and scientists / visitors to the department

Amitabh Pandey, Diwaan Manna, Ravi s. Sahni, Almost all the eminent people who visit the college, visits each department.

25. Seminars/ conferences/workshops organized & the source of funding a)

National :Nil

B) Internationa : Nil

26. Student profile programme/course wise:

Name of the course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*m	*f	

BFA(Applied Art) 2014	16	16	11	05	100%
BFA(Applied Art) 2013	12	12	09	03	100%
BFA(Applied Art) 2012	18	18	13	05	100%
BFA(Applied Art) 2011	19	19	13	06	100%

\*m = male \*f = female

27. Diversity of students : Nil

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
BFA(Applied Art) 2014	87.50	12.5	-
BFA(Applied Art) 2013	91.66	8.34	-
BFA(Applied Art) 2012	88.88	11.12	-
BFA(Applied Art) 2011	94.73	5.37	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.? : No

29. Student progression

Student progression	Against % enrolled
UG TO PG	Approx 50% (Exact data not available)
Pg To M.Phil.	No
Pg To Ph.D.	No
Ph.D. To Post-Doctoral	No
<b>Employed</b> <ul style="list-style-type: none"> <li>• campus selection</li> <li>• other than campus recruitment</li> </ul>	more than 80% (exact data not available)
Entrepreneurship/self-employment	exact data not available

30. Details of infrastructural facilities

- A) library : main library of college
- B) internet facilities for staff & students : e-library available in the college
- C) class rooms with ICT facility  
: No ( but we use lcd projector for class computers & a/v systems)
- d) laboratories : One Computer Lab With 18 Systems
31. Number of students receiving financial assistance from college, university, Government or other agencies: No, Data not available
32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts : One (Department wise), student also attend lectures and workshops of other departments also.
33. Teaching methods adopted to improve student learning  
: Introduction of Audio & Visual methods and use of computer in lecture sessions.
34. Participation in institutional social responsibility (ISR) and extension activities  
: College has NSS unit for extension activities.
35. SWOC analysis of the department and future plans

## 1. Strengths

- a. Conducive working environment and importance given to faculty and students works.
- b. Continuous progressive evaluation system for students.
- c. Participative management.
- d. Use of innovative teaching.
- e. Emphasis on holistic development of students.
- f. Professionally and academically active, Industry experienced Faculty always upgrading their technical knowledge of the field and disseminating the same to the students. Faculty has good contact with industry people and this helps them in upgrading themselves and the students in terms of latest development in the field and finding new avenues for the students.
- g. Well behaved, well motivated and hard working students. Students are always ready to face new challenges.

## 2. Weaknesses

- a. Lack of proper library and lack of proper internet support which is not available properly.
- b. Lack of proper computer lab with workable computers which is not upgraded last since few years .

- c. Lack of technical staff and support.
- d. Lack of computer and accessory.

### **3. Opportunities**

- a. To start master degree programs.
- b. To be one of the international recognized College of arts & crafts.

### **4. Challenges**

- a. With lack of e- support and proper advanced computer facilities it is a real challenge to keep pace with the changing scenario of the advertising/design field . Yet students and teachers have achieved their goal and will strive to achieve in the future too.

### Evaluative Report of The Departments

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Graphics / Printmaking
2. Year of establishment : 2012, Previously it was an optional paper in Painting Department which was started in 1939.
3. Names of programmes / courses offered (UG, PG, M.PHIL., PH.D., INTEGRATED Masters; integrated ph.d., etc.) : UG
4. Names of interdisciplinary courses and the departments/units involved : Painting
5. Annual/ semester/choice based credit system (programme wise) : Semester
6. Participation of the department in the courses offered by other departments.NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons. NO
9. Number of teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate professors	-	-
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.,)

Name	Qualification	Designation	Specialization	No. Of years of experience	No. Of Ph.D. Students Guided for the Last 4 years
Dr. Rakhee	M.F.A., NET	Asst. Professor	Graphics	10 years	Nil
Sangeeta Kumari	M.F.A., NET	Asst. Professor	Graphics	7year	Nil

11. List of senior visiting faculty  
- v. Nagdas, Laxmangot, R.N. Palanippan, Shyam Sharma, Ajeet Seel, Ajeet Dubey
12. Percentage of lectures delivered and practical classes handled(programme wise)  
By temporary faculty : No
13. Student -teacher ratio (programme wise) : 70 students (1:35)
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
15. Qualifications of teaching faculty with Dsc/ D.Litt/ Ph.D/ Mphil / Pg.  
: Dr. Rakhi Kumari. - Ph. D., PG  
Sangita Kumari. - PG
16. Number of faculty with ongoing projects from a) national b) international funding agencies and grants received: No.
17. Departmental projects funded by dst - fist; UGC, DBT, ICSSR, etc. And total grants received : No
18. Research centre /facility recognized by the university : No
19. Publications:
  - \* a) publication per faculty : Details Mentioned In
  - \* number of papers published in peer reviewed journals (national / International) by faculty and students

- \* number of publications listed in international database (for eg: web of science, scopus, humanities international complete, dare database - international social sciences directory, ebsco host, etc.)
  - \* monographs
  - \* chapter in books
  - \* books edited
  - \* books with isbn/issn numbers with details of publishers
  - \* citation index
  - \* snip
  - \* sjr
  - \* impact factor
  - \* h-index
20. Areas of consultancy and income generated : No
21. Faculty as members in : No
- A) national committees b) international committees c) editorial Boards....
22. Student projects : No
- A) percentage of students who have done in-house projects including inter departmental/programme
- B) percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/industry/ other agencies
23. Awards / recognitions received by faculty and students
24. List of eminent academicians and scientists / visitors to the department  
: Nagdas, Laman God, R. N. Palanippan, Yusuf.
25. Seminars/ conferences/workshops organized & the source of funding
- a) national
  - b) international

26. Student profile programme/course wise:

**(Department recently developed, admission for this year is on progress, previously it was a not a seprate department but an optional subject in Painting.)**

Name of the course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*m	*f	
2013-2014	4	4	2	2	

\*m = male \*f = female

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
2013-2014 Graphics Printmaking	100	0	0

28. How many students have cleared national and state competitive examinations such as net, slet, gate, civil services, defense services, etc.? : No

29. Student progression

Student progression	Against % enrolled
Ug to pg	50% above

1.	Shaurav diwaker (2013) M.n.- 8083285086 07693023800	2013-2015	Indira kala sangeet vishvidhyala
2.	Saumaya bharti (2012) 8013130496	2013-2015	Shanti niketan
3.	Vicky varma (2010) 8936843688 8757730867	2010-2012	"
4.	Archana kumari (2013)	2013-2015	"
5.	Nilesh kumar (2014)	2014-2016	Indira kala sangeet vishvidhyala
6.	Shail kumari (2014)	2014-2016	Indira kala sangeet vishvidhyala

Pg to m.phil.	not applicable
Pg to ph.d.	not applicable
Ph.d. To post-doctoral	not applicable
<b>Employed</b> • campus selection • other than campus recruitment	Not applicable
Entrepreneurship/self-employment	Not applicable

30. Details of infrastructural facilities a)

library : No

B) internet facilities for staff & students :No

C) class rooms with ict facility : No

d) laboratories : Yes.

31. Number of students receiving financial assistance from college, university, Government or other agencies : no

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts : exhibition & work shops

33. Teaching methods adopted to improve student learning

34. Participation in institutional social responsibility (ISR) and extension activities

35. Swoc analysis of the department and future plans

## 1. Strengths

a. Conducive working environment and importance given to faculty and students work.

b. Continuous progressive evaluation system for students.

c. Participative management.

d. Use of innovative teaching.

e. Emphasis on holistic development of students.

f. Good relationship between students & faculty members.

g. Above all, the inspiring leadership of the principal with his sincere dedication has added immensely to the student to the strength of the printmaking department.

## **2. Weaknesses**

- a. Lack of flexibility in introducing innovative and job development.
- b. Lack of printmaking studio instrument.
- c. Lack of working space and technical staff.
- d. Lack of computer and accessory.

## **3. Opportunities**

- a. To start master degree programs.
- b. To be one of the international recognized College of arts & crafts.

## **4. Challenges**

- a. Students with diverse background with diverse needs.
- b. Enhancing number of students of students opting for Printmaking/ Graphics.

### Evaluative report of the departments

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : Painting
2. Year of establishment : 1939
3. Names of programmes / courses offered (Ug, Pg, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., Etc.) : BFA
4. Names of interdisciplinary courses and the departments/units involved : photography & print making departments
5. Annual/ semester/choice based credit system (programme wise) : Old Course Annual, New Course 4year (Semester Wise)
6. Participation of the department in the courses offered by other departments: no
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : NO
8. Details of courses/programmes discontinued (if any) with reasons :No
9. Number of teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	N/A	N/A
Associate professors	N/A	N/A
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.,)

Name	Qualification	Designation	Specialization	No. Of years of experience	No. Of Ph.D. Students Guided for the Last 4 years

Dr. Reeta sharma	Ph. D.	Asst. Professor	Painting	15 years	Nil
Dr. Chandra bhushan Srivasta	Ph. D.	Asst. Professor	Painting	6 years	Nil

11. List of senior visiting faculty : S. Pranam Singh, Laxma Gaud, V. Nagdas, Yushaf, R. Plani Appan, Sunil Vishwakarma
12. Percentage of lectures delivered and practical classes handled(programme wise)  
By temporary faculty : No
13. Student -teacher ratio (programme wise) : Approx 15:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : No
15. Qualifications of teaching faculty with Dsc/ D.Litt/ Ph.D/ Mphil / Pg.  
: Ph. D.
16. Number of faculty with ongoing projects from a) national b) international funding agencies and grants received : Nil
17. Departmental projects funded by dst - fist; UGC, DBT, ICSSR, etc. And total grants received : Nil
18. Research centre /facility recognized by the university : Nil
19. Publications:
- \* a) publication per faculty : Dr. Chandrabhushan Srivastav- One paper  
Dr. Raita Sharma - Six  
Samkalin Patrika Rashtriya Lalit Kala Academy Delhi - 2001  
Swadhinta Ke Bad Bhartiya Aur Bihar Ke Kalakar.  
Kala Aur Samaj Samkalin Sandarb Me  
Sakshya Patrika 2005  
Pradesh Ki Lok Chitrakala  
Kala Kallayee Hoti Hai Kashanbhangur Nahi

- \* Number of papers published in peer reviewed journals (national / International) by faculty and students- N/A

- \* number of publications listed in international database (for eg: web of science, scopus, humanities international complete, dare database - international social sciences directory, ebsco host, etc.)

- \* Monographs : No

- \* Chapter In Books : No

- \* Books Edited : See no 19

- \* Books With Isbn/Issn Numbers With Details Of Publishers: See No. 19

- \* Citation Index : No

- \* Snip : No

- \* Sjr : No

- \* Impact Factor : No

- \* H-Index : No

20. Areas of consultancy and income generated : No

21. Faculty as members in

A) national committees b) international committees c) editorial Boards....

Dr. Reeta sharma-
Dr. Chandrabhushan srivastav - Academic Council, Patna University Patna - Member of Syndicate, Patna University, Patna - National Research Institute Of Human Culture Varanasi

22. Student projects : No

A) percentage of students who have done in-house projects including inter departmental/programme

Ranjita Kumari Kumud Sharma Award (Junior)

Manju Kumari Kumud Sharma Award (Senior)

Satendra Nath Jha Kumud Sharma Award (Junior)

Subodh Gupta Radha Mohan Award (Senior)

- B) percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/industry/ other agencies

23. Awards / recognitions received by faculty

Dr. Chandrabhushan Srivastav-

Beijing international art biennale china, 2005

Art action-08 international art exhibition Mauritius 2008.

3<sup>rd</sup> Beijing international art Biennale (colors and olympysium) China-2008

Participation in various National, International, Seminars, Exhibitions and workshops.

Dr. Rita Sharma

.Awards

-Department of Art, Culture & Youth Govt. Of Bihar in 1991

-Awarded in Kala Sangam Samaroh 2005 (Organized by Lalit Kala Academy, Bihar)

- Participation in various National, International, Seminars, Exhibitions and workshops

24. List of eminent academicians and scientists / visitors to the department

- S. Pranam Singh, Laxma Gaud, V. Nagdas, Yushaf, R. Plani Appan, Sunil Vishwakarma

25. Seminars/ conferences/workshops organized & the source of funding

a) national : nil

b) international: nil

26. Student profile programme/course wise:

Name of the course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*m	*f	
Painting 2014	16	16	10	06	100%
Painting 2013	18	18	10	08	100%
Painting 2012	19	19	07	12	100%
Painting 2011	18	18	12	06	100%

\*m = male \*f = female

27. Diversity of students : nil

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Painting 2014	19	01	-
Painting 2013	16	02	-

Painting 2012	16	03	-
Painting 2011	16	02	-

28. How many students have cleared national and state competitive examinations such as net, slet, gate, civil services, defense services, etc.? : Data Not Avilable.

29. Student progression

Student progression	Against % enrolled
Ug to pg	

1.	Bandana kumari	2010	Bharat Sharma Bhopal
2.	Amrita pritam	2009	DU (MFA) PCA
3.	Muron jha	2011	Chitra Kala Sansthan Agra
4.	Mukesh kumar	2009	Chandigarh (Gca)
5.	Neha kumari	2010	Shanti niketan
6.	Archana verma	2012	Shanti niketan
7.	Vicky verma		
8.	Susmita		
9.	Ajit		

Pg to m.phil.	
Pg to ph.d.	
Ph.d. To post-doctoral	
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>• campus selection</li> <li>• other than campus recruitment</li> </ul>	Data not avilable
Entrepreneurship/self-employment	Manish Upadhaya

30. Details of infrastructural facilities a)

library : Main Library

B) Internet facilities for staff & students :E-library

C) Class rooms with ICT facility : only Use Lcd projector for class

d) laboratories : Studio

31. Number of students receiving financial assistance from college, university, Government or other agencies: No

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts : To Be Held In July-Aug
33. Teaching methods adopted to improve student learning
34. Participation in institutional social responsibility (ISR) and extension activities
35. SWOC analysis of the department and future plans

#### **1. Strengths**

- a. Conducive working environment and importance given to faculty and students work.
- b. Continuous progressive evaluation system for students.
- c. Participative management.
- d. Use of innovative teaching.
- e. Emphasis on holistic development of students.
- f. Good relationship between students & faculty members.

#### **2. Weaknesses**

- a. Lack of flexibility in introducing innovative and job development.
- b. Lack of studio instrument.
- c. Lack of technical staff.

#### **3. Opportunities**

- a. To start master degree programs.
- b. To be one of the international recognized College of arts & crafts.

#### **4. Challenges**

- a. Students with diverse background with diverse needs.
- b. To develop painting department with all its shortcomings into an internationally acclaimed department.

### Evaluative report of the departments

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : SCULPTURE
2. Year of establishment : 1939
3. Names of programmes / courses offered (UG, PG, M.Phil., Ph.D., integrated Masters; integrated ph.d., etc.) : UG
4. Names of interdisciplinary courses and the departments/units involved :  
:
5. Annual/ semester/choice based credit system (programme wise)  
: Annual and Semester both
6. Participation of the department in the courses offered by other departments  
: help other department generally in Sculpture related work, installation and
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
: No
8. Details of courses/programmes discontinued (if any) with reasons :NO
9. Number of teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate professors	-	-
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. Etc.,) : Nil

Name	Qualification	Designation	Specialization	No. Of years of experience	No. Of ph.d. Students Guided for the Last 4 years
1	MFA, UGC NET,	Asst. Professor	Sculpture(creative)	14 years	NO
2	MFA,	Asst. Professor	Sculpture(creative)	3Years	NO

11. List of senior visiting faculty : Sagar Hamelani from Vishav Bharti University.
12. Percentage of lectures delivered and practical classes handled(programme wise)  
By temporary faculty : No
13. Student -teacher ratio (programme wise) : 10 Student Approx.
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSC/ D.LITT/ PH.D/ MPHIL / PG.  
: All Teachers with PG only
16. Number of faculty with ongoing projects from a) national b) international funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. And total grants received : Nil
18. Research centre /facility recognized by the university  
: Patna University
19. Publications: : No
- \* a) Publication per faculty : No.
  - \* Number of papers published in peer reviewed journals (national / International) by faculty and students

- \* Number of publications listed in international database (for eg: web of science, scopus, humanities international complete, dare database - international social sciences directory, ebsco host, etc.)
  - \* monographs - NO
  - \* chapter in books - NO
  - \* books edited - NO
  - \* books with ISBN/ISSN numbers with details of publishers NO
  - \* citation index - NO
  - \* snip - NO
  - \* sjr - NO
  - \* impact factorm -NO
  - \* h-index-NO
20. Areas of consultancy and income generated : No
21. Faculty as members in : No
- A) national committees b) international committees c) editorial Boards....
- Sri. Ajay Kumar Pandey: National Scholarship by HRD Govt. of India New Delhi. Junar Fellowship by HRD Govt. of India, Research Grant Fellowship by Lalit Kala Academy , New Delhi, Participation in National Academy of Art for several times, Participation in various National, International, Seminars, Exhibitions and workshops.
- Sri. Binod Kumar: Merit scholarship from college of art in 2005 & 2006 Participation in various National, International, Seminars, Exhibitions and workshops.
22. Student projects : No
- A) percentage of students who have done in-house projects including inter departmental/programme.  
- Each student has to do project work compulsory in semester system.
- B) Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/industry/ other agencies
23. Awards / recognitions received by faculty and students : See no. 21
24. List of eminent academicians and scientists / visitors to the

department : Pass out & national & international artists.

25. Seminars/ conferences/workshops organized & the source of funding a)

national : Nil

B) international: Nil

26. Student profile programme/course wise:

Name of the course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*m	*f	
Sculpture 2014	08	08	08		100%
Sculpture 2013	10	10	09	01	100%
Sculpture 2012	10	10	09	01	100%
Sculpture 2011	09+01	09+01	09	+01	100%

\*m = male \*f = female

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Sculpture 2014	87.50	12.5	-
Sculpture 2013	90%	10%	-
Sculpture 2012	90%	10%	-
Sculpture 2011	87.5%	12.5%	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, civil services, defense services, etc.? : No

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
Ug To Pg	Pg 10% (Exact Data Not Available)
Pg To M.Phil.	
Pg To Ph.D.	
Ph.d. To post-doctoral	
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>• campus selection</li> <li>• other than campus recruitment</li> </ul>	Data Not Available
Entrepreneurship/self-employment	Data Not Available

30. Details of infrastructural

facilities a) library :

Yes

B) internet facilities for staff & students :Yes

C) class rooms with ict facility : Yes

d) laboratories : Yes, Metal Casting Foundry

31. Number of students receiving financial assistance from college, university, Government or other agencies : by the welfare department

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts : exhibition & work shops

33. Teaching methods adopted to improve student learning : By the internet & other university students & teachers etc.

34. Participation in institutional social responsibility (isr) and extension activities : By the NSS programme.

35. Swoc analysis of the department and future plans : class rooms , ceramic furnis & assembling facilities.

**1. Strengths**

- a. Conducive working environment and importance given to faculty and students work.
- b. Continuous progressive evaluation system for students.
- c. Participative management.
- d. Use of innovative teaching.
- e. Emphasis on holistic development of students.
- f. Good relationship between students & faculty members.
- g. Experience faculty in academic and as well as art field.

## **2. Weaknesses**

- a. Lack of flexibility in introducing innovative and job development.
- b. Lack of instruments, equipments and studio space and infrastructure.
- c. Lab attendant instructor technician.

## **3. Opportunities**

- a. To start master degree programs.
- b. To be one of the international recognized College of arts & crafts.

## **4. Challenges**

- a. Between limited sources and some inconvenience, we have committed to achieve artistic and academic height and try to short out hurdles, solve problems and achieve our set goals.

### **Strength**

- a. Experience faculty in academic and as well as art field.
- b. Lack of instruments, equipments and studio space and infrastructure.
- c. Lab attendant instructor technician.
- d. Between limited sources and some inconvenience, we have committed to achieve artistic and academic height & try to short out hurdles, solve problems & achieve our set goals.

### 3. Evaluative report of the departments

The self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : History of Art
2. Year of establishment : It is not a separate department like others and it is a compulsory paper to be taught in all the four above Departments students only. As a paper it was started in (1939)
3. Names of programmes / courses offered (Ug, Pg, M.Phil., Ph.D., integrated Masters; integrated ph.d., etc.) : UG
4. Names of interdisciplinary courses and the departments/units involved : NA
5. Annual/ semester/choice based credit system (programme wise) : Semester- Credit System
6. Participation of the department in the courses offered by other departments. NA
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : NO
8. Details of courses/programmes discontinued (if any) with reasons :no
9. Number of teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate professors	-	-
Assistant Professors	2	Filled

10. Faculty profile with name, qualification, designation, specialization, (d.sc./d.litt.

/ph.d. / m. Phil. Etc.,)

Name	Qualification	Designation	Specialization	No. Of years of experience	No. Of ph.d. Students Guided for the Last 4 years
Dr. Umesh kumar singh	M.A. Ph.D. UGC NET	Asst. Professor	Indian art	12 years	Nil
Smt. Rashmi	MA UGC NET	Asst. Professor	Drawing & painting	9 years	Nil

11. List of senior visiting faculty

12. Percentage of lectures delivered and practical classes handled(programme wise)  
By temporary faculty : NO

13. Student -teacher ratio (programme wise) : 1:40

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

15. Qualifications of teaching faculty with DSC/ D.LITT/ PH.D/ MPHIL / PG.  
: One Ph. D. One PG.

16. Number of faculty with ongoing projects from a) national b) international funding agencies and grants received : NIL

17. Departmental projects funded by dst - fist; ugc, dbt, icssr, etc. And total grants received : Nil

18. Research centre /facility recognized by the university : Nil

19. Publications: **Mentioned in 3.4.3**

\* a) publication per faculty : Mentioned in 3.4.3

\* Number of papers published in peer reviewed journals (national / International) by faculty and students

\* number of publications listed in international database (for eg: web of science, scopus, humanities international

complete, dare database - international social sciences directory, ebsco host, etc.) NO

- \* monographs NO
- \* chapter in books Mentioned in 3.4.3
- \* books edited Mentioned in 3.4.3
- \* books with isbn/issn numbers with details of publishers  
**Mentioned in 3.4.3**
- \* citation index
- \* snip NO
- \* sjr NO
- \* impact factor NO
- \* h-index NO

20. Areas of consultancy and income generated : No

21. Faculty as members in : No

A) National committees b) international committees c) editorial Boards....

22. Student projects : No

A) Percentage of students who have done in-house projects including inter departmental/programme

- Each student has to do project work compulsory in semester system.

B) Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/industry/ other agencies

23. Awards / recognitions received by faculty and students. NA

24. List of eminent academicians and scientists / visitors to the department. NIL

25. Seminars/ conferences/workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise: NA

Name of the course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*m	*f	

\*m = male \*f = female

**Students of all the above departments pursue History of art subject (compulsory)**

27. Diversity of students. ( Students profile of All the above departments, as the same students study this paper of History of Arts)

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad

28. How many students have cleared national and state competitive examinations such as net, slet, gate, civil services, defense services, etc.? : No

29. Student progression. NA

Student progression	Against % enrolled
Ug to pg	
Pg to m.phil.	
Pg to ph.d.	
Ph.d. To post-doctoral	

<b>Employed</b>	
<ul style="list-style-type: none"> <li>• campus selection</li> <li>• other than campus recruitment</li> </ul>	
Entrepreneurship/self-employment	

30. Details of infrastructural facilities
- a) library : No
- B) internet facilities for staff & students :No
- C) class rooms with ict facility : No
- d) laboratories : No
31. Number of students receiving financial assistance from college, university, Government or other agencies: No
32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts : Exhibition & Work Shops
33. Teaching methods adopted to improve student learning
34. Participation in institutional social responsibility (isr) and extension activities
35. Swoc analysis of the department and future plans

### 1. Strengths

- a. Conducive working environment and importance given to faculty and students work.
- b. Continuous progressive evaluation system for students.
- c. Participative management.
- d. Use of innovative teaching.
- e. Emphasis on holistic development of students.

### 2. Weaknesses

- a. Lack of library support staff and E- library support which is yet to begun.
- B. Lack of smart classes, though projector and audiovisual method is used.

### 3. Opportunities

- a. To be one of the international recognized College of arts & crafts as the students have potential in them.

### 4. Challenges

- a. Students with diverse specialization with diverse needs have to be catered together.

### 3. Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **Photography**  
(It is not a separate department like others and it is an optional paper(Elective) to be taught in all above departments like Applied Art, Painting, Graphics/Printmaking and Sculpture)
2. Year of Establishment : 1939 as an elective paper.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
4. Names of Interdisciplinary courses and the departments/units involved : BFA, Applied Art, Painting, Sculpture and Print Making
5. Annual/ semester/choice based credit system (programme wise)  
:Old Course V year (Annual), New Course 4 Year (Semester wise)
6. Participation of the department in the courses offered by other departments. It is an optional paper in all the above department.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : N/A
8. Details of courses/programmes discontinued (if any) with reasons. NA
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate Professors	-	
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

/Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mazhar Elahi	MFA (UGC)NET	Asst. Prof.	Applied Art Photography	19	NA

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: No
13. Student -Teacher Ratio (programme wise) : 40:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: No
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
1 :MFA with NET
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :NO
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: : NO
18. Research Centre /facility recognized by the University
19. Publications:
  - \* a) Publication per faculty
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students
    - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International

Social Sciences Directory, EBSCO host, etc.) NO

- \* Monographs : No
- \* Chapter in Books: No
- \* Books Edited: No
- \* Books with ISBN/ISSN numbers with details of publishers  
NO
- \* Citation Index NO
- \* SNIP NO
- \* SJR NO
- \* Impact factor NO
- \* h-index NO

20. Areas of consultancy and income generated

21. Faculty as members in  
: Lalit Lalait Academy (National Academy of Art)

- a) National committees b) International Committees c)  
Editorial  
Boards. NO....

22. Student projects

- a) Percentage of students who have done in-house  
projects including inter departmental/programme
- b) Percentage of students placed for projects in  
organizations outside the institution i.e.in Research  
laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students

- : National Academy Award 2008
- : Sahitya Kala Parishd Award 1993
- : AIYF Award 1989,  
Participated in various international and national exhibitions.

24. List of eminent academicians and scientists / visitors to the  
department

- : Mr. Deewan Manna
- Mr. B. K. Jain
- Mr. Shailendra Sharma
- Mr. Suman Srivastava
- Mr. Ravi Sahni

25. Seminars/ Conferences/Workshops organized & the source of funding :

a) National NA

b) International NA

26. Student profile programme/course wise :Not Applicable as all the students of Applied Art, Sculpture, Painting and Graphics Print making opt this as an optional paper only.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M = Male \*F = Female

**Photography is technically not a separate department and all the specialized department students can opt photography as an optional subject.**

27. Diversity of Students N/a

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

N/A

29. Student progression: NA

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library : Main Laibrary
- b) Internet facilities for Staff & Students: e-library
- c) Class rooms with ICT facility: (Use of LCD Projectors for class only)
- d) Laboratories: studio cum class room

31. Number of students receiving financial assistance from college, university, government or other agencies. NO

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: To be held in July-Aug

33. Teaching methods adopted to improve student learning:  
Individual and peer group discussion with physical and LCD projection and presentations in the campus.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Few students are showing their talents in association with Govt. and NGO Organizations.

35. SWOC analysis of the department and Future plans

**STRENGTHS**

The strength of photography department is its Faculty Teaching Experiences almost 20 years and National Level Awards and highest reputation in the concerned subject and ample strength of enthusiast. Student 80% of the total strength of the college. Though it is an OPTIONAL subject but it is the most preferred subject in all streams of the BFA course.

**OPURTUNITY:**

There are lots of professional and social opportunities are awaited in the concerned field to be observed.

**WEAKNESS:**

Lack of Laboratory space and development support and lab assistant support is needed along with latest Lab and Presentation Equipments.

**CHALLENGES:**

To chase and aligned with the recent (contemporary) academic, commercial and social requirements. meeting such challenging target is our prime target and excellence.

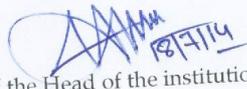
Declaration by the Head of The Department:

**Declaration by the Head of the Institution**

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

  
Signature of the Head of the institution

with seal:

*Principal*  
College of Arts & Crafts  
Patna University, Patna

Place: Patna

Date: 18/2/14

## Certificate of Compliance

### Certificate of Compliance

This is to certify that College of Arts and Craft (Patna University), Vidyapati Marg, Patna fulfills all the norms

1. Stipulated by affiliating University and/or
2. Regulatory Council/Body (such as NCTE, AICTE, MIC, DCI, etc) and
3. The affiliation and recognition (if applicable) is valid as on dated.

In case the affiliation / recognition is conditional, then a detailed enclose with regard to compliance of condition by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or recognition by the regulatory council as the case may be.

In case the undertaking submitted by the Institution is found to be false then the accreditation given by the NAAC is liable to be withdrawn.

It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date : 18/2/14

Place : Patna



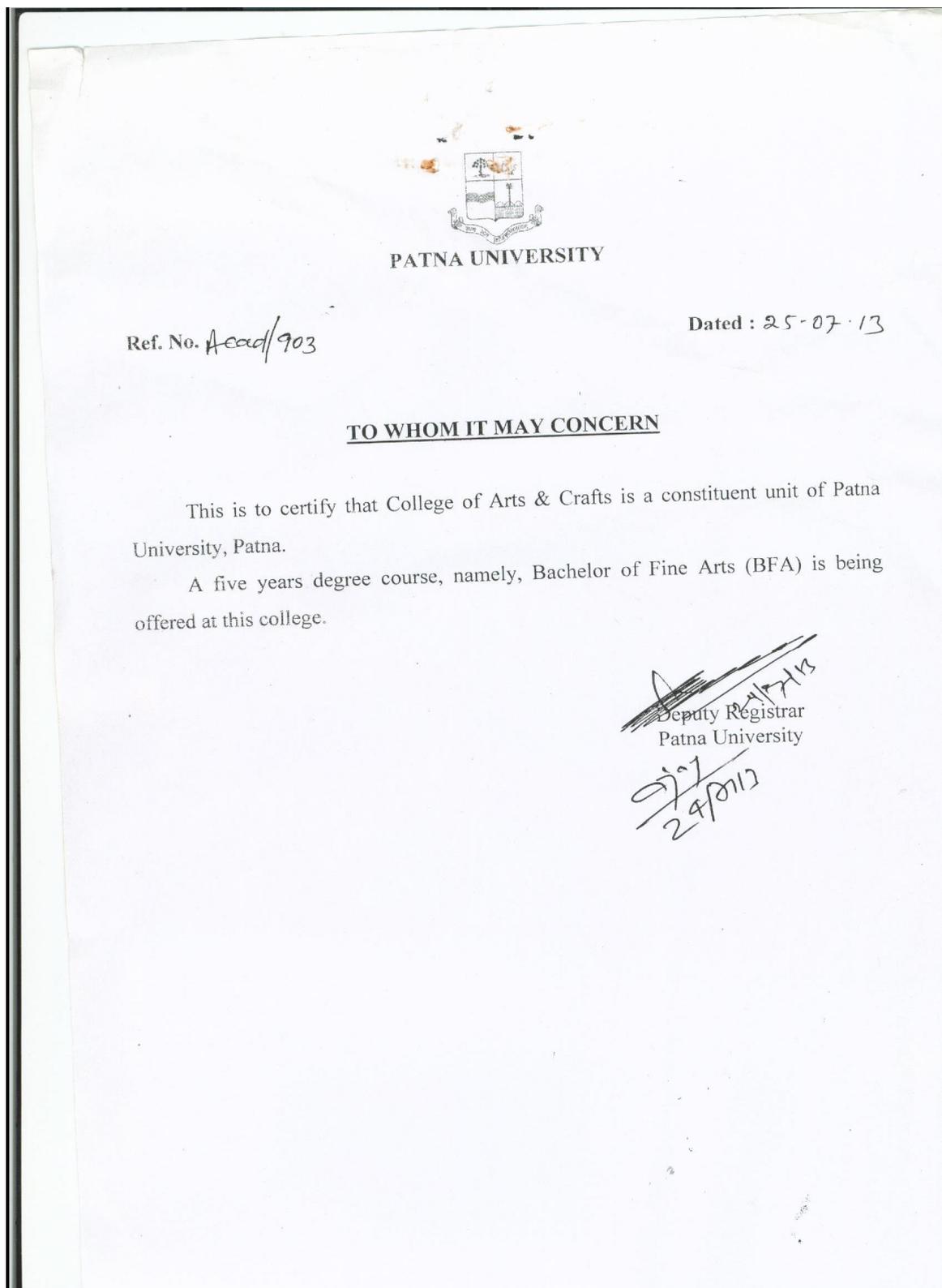
Dr. Chandrabhooshan Shrivastava

Principal in charge  
College of Arts and Crafts (Patna University)  
Vidyapati Marg, Patna

*Principal*  
College of Arts & Crafts  
Patna University, Patna

Annexure I

I) Approval Of Courses Of Affiliating University :



UGC 2f Certificate

Annex 2

UNIVERSITY CRAFTS COMMISSION  
BAHADUR SIAH ZAFAR KANU  
NEW DELHI.

No.F.8-23/96(CPP-I) August, 1996

The Registrar  
Patna University,  
Patna,  
(Bihar).

Sub: List of Colleges prepared under Section-2(f)  
of the UGC Act, 1956-Inclusion of New Colleges.  
\*\*\*\*\*

Sir,  
I am directed to refer to your letter No.334/96 dated 10.7.96 on the above subject above subject and to say that the name of the following college has been included in the above list under constituent college teaching upto Bachelor's Degree:-

Name of the College	Year of Estt.	Remarks
College of Arts & Crafts, (Patna University), Vidyapati Marg, Patna-800001 (Sri Waris-Hadi)	1977	The College is eligible to receive central assistance in terms of the rules framed under section 12-B of the UGC Act, 1956.

Yours faithfully,  
  
( B.S. NAHATA )  
Under Secretary

Copy forwarded to:-

1. The Principal, College of Arts & Crafts, (Patna University), Vidyapati Marg, Patna-800001.
2. The Secretary, Govt. of India, Ministry of Human Resource Development, Department of Education, T-14 Section, New Delhi.
3. All Officers/Sections in the UGC Office.
4. S.O., PU-III/CP-IV Section, NEW DELHI.
5. Incharge Computer Cell, UGC, New Delhi.
6. Guard file.

( D.D. MEHTA )  
Section Officer

Annexure II : Audit Report

2008-09 - 1)

BARUN & CO.  
Chartered Accountants

591, Mitra Compound  
Boring Road,  
Patna-800001  
Tel : 0612-2201283(O)  
9835281738 (M)

AUDITOR'S REPORT

We have audited the Attached Receipt & Payment Account of ART & CRAFT COLLEGE, PATNA UNIVERSITY, PATNA, as at March 31, 2009 for the year ended on that date annexed thereto. These financial statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amount and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. We believe that our audit provides reasonable basis for our opinion.

**Subject to the above and the Annexure attached herein, we report that:**

1. We have obtained all the information and explanation which to the best of our knowledge and belief were necessary for the purposes of our audit.
2. In our opinion proper books of account as required by law have been kept by the College, so far as it appears from our examination of such books.
3. The Receipt & Payment Account dealt with by this report are in agreement with the books of account.
4. In our opinion and to the best of our information and according to the explanations given to us, the said accounts give a true and fair view:

(A) In case of the Receipt & Payment Account for the year ended on 31<sup>st</sup> of March 2009.

Place : Patna  
Date: 25<sup>th</sup> of September 2009.

For BARUN & Co.  
Chartered Accountants

(MUKUL)  
Proprietor



A  
3/11

**DUTTA P.K.R. & ASSOCIATES**  
CHARTERED ACCOUNTANTS

(M.) 09313332283, 09650320059  
E-mail- cajitendraprakash@gmail.com



2011-12 ①  
402, 4th Floor, Shachi Palace,  
Sahdev Mahto Marg, S.K. Puri,  
Boring Road, Patna-800001  
Website - www.dpka.org

**AUDITORS REPORT**

We have audited the Attached Receipt & Payment account of **ART & CRAFT COLLEGE, PATNA UNIVERSITY, PATNA** as at March 31, 2012 for the year ended on that date annexed thereto. These financial statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India.

Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amount and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. We believe that our audit provides reasonable basis for our opinion.

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3. The receipt and payment account dealt with by this report are in agreement with the books of account.
4. In our opinion and to the best of our information and according to the explanations given to us, the said accounts give a true and fair view.

(A) In case of the Receipt & Payment Account for the year ended on 31<sup>st</sup>

March 2012

Place: Patna  
Date: 25.07.2013

For DUTTA P.K.R. & ASSOCIATES  
Chartered Accountant

  
Jitendra Nath Prakash  
(Partner)

*Handwritten initials and date: JN 16/8/13*

H.O. :- Behind Sadar Hospital, Makatpur Road, Giridih (Jharkhand)-815301  
Branch :- City Complex, Jalsar Road, Deoghar- 814112 (Jharkhand)  
Branch :- 211, Kirti Shikhar, District Centre, Janakpuri, New Delhi- 110058

2010-11

BARUN & CO.  
Chartered Accountants

591, Mitra Compound  
Boring Road,  
Patna-800001  
Tel : 0612-2531283(O)  
9835281738 (M)

AUDITOR'S REPORT

We have audited the Attached Receipt & Payment Account of ART & CRAFT COLLEGE, PATNA UNIVERSITY, PATNA, as at 31st March, 2011 for the year ended on that date annexed thereto. These financial statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amount and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. We believe that our audit provides reasonable basis for our opinion.

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3. The Receipt & Payment Account dealt with by this report are in agreement with the books of account.
4. In our opinion and to the best of our information and according to the explanations given to us, the said accounts give a true and fair view:

(A) In case of the Receipt & Payment Account for the year ended on 31<sup>st</sup> of March 2011.

Place : Patna  
Date: 11<sup>th</sup> of November 2011

For BARUN & Co.  
Chartered Accountants



(MUKUL)  
Partner

२००९-१०

BARUN & CO.  
Chartered Accountants

591, Mitra Compound  
Boring Road,  
Patna-800001  
Tel : 0612-2531283(O)  
9835281738 (M)

AUDITOR'S REPORT

We have audited the Attached Receipt & Payment Account of ART & CRAFT COLLEGE, PATNA UNIVERSITY, PATNA, as at March 31 2010 for the year ended on that date annexed thereto. These financial statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements based on our audit.

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(A) In case of the Receipt & Payment Account for the year ended on 31<sup>st</sup> of March 2010.

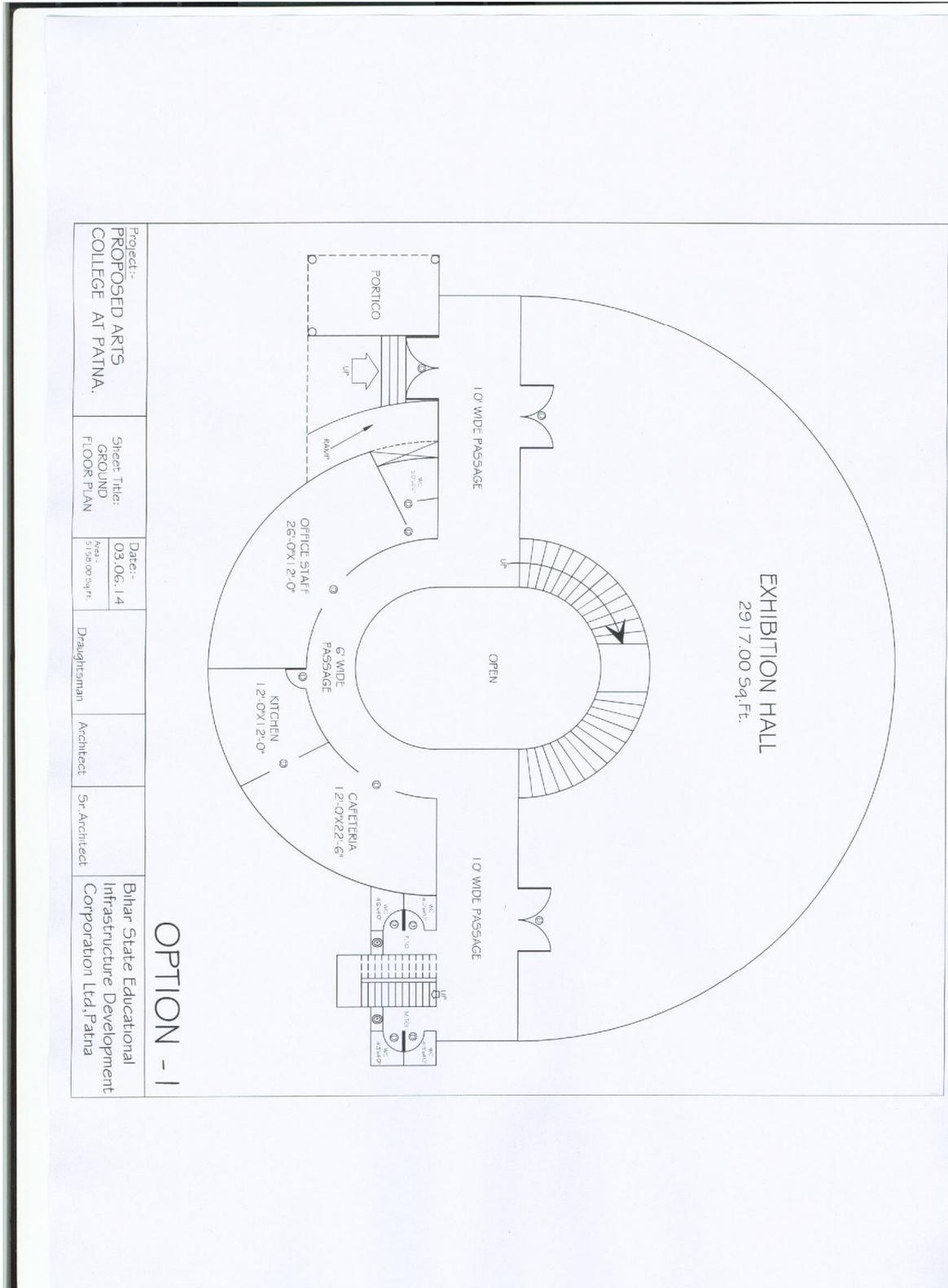
Place : Patna  
Date: 5<sup>th</sup> of September 2010

For BARUN & Co.  
Chartered Accountants



*[Signature]*  
MSKUL)  
Partner

Annexure iii : Art Gallery



Annexure iv : Letter By Dept. Of Higher Education, Dept. Of Bihar For Providing Financial Support & Development

पत्रांक 15/एम 1-07/11  
बिहार सरकार  
शिक्षा विभाग

प्रेषक,  
जितेन्द्र प्रसाद,  
सरकार के संयुक्त सचिव।

सेवा में,  
महालेखाकार,  
बिहार, पटना।

\*अनौपचारिक  
रूप से  
परामर्शित

\* (द्वारा - आंतरिक वित्तीय सलाहकार)

पटना, दिनांक /2012

विषय:- राज्य में संचालित अंगीभूत महाविद्यालयों में से प्रथम चरण में उत्कृष्टता के केन्द्र (Centre of excellence) के रूप में विकसित करने हेतु चयनित 19 महाविद्यालयों के विभिन्न योजनाओं के लिए कुल रूपये 19,42,65,872/- (उन्नीस करोड़ बयालीस लाख पैंसठ हजार आठ सौ बहत्तर) रूपये मात्र सहायक अनुदान के व्यय की स्वीकृति।

महोदय,

उपर्युक्त विषय के संबंध में निदेशानुसार कहना है कि राज्य सरकार ने वित्तीय वर्ष 2012-13 में राज्य में संचालित अंगीभूत महाविद्यालयों में से प्रथम चरण में उत्कृष्टता के केन्द्र (Centre of excellence) के रूप में विकसित करने हेतु चयनित 19 महाविद्यालयों के विभिन्न योजनाओं के लिए कुल रूपये 19,42,65,872/- (उन्नीस करोड़ बयालीस लाख पैंसठ हजार आठ सौ बहत्तर) रूपये मात्र सहायक अनुदान के व्यय की स्वीकृति प्रदान की है।

2. विभिन्न महाविद्यालयों के लिए चयनित योजनाओं तथा उसके लिए स्वीकृति की जाने वाली राशि निम्नवत है :-

क्र०	महाविद्यालय का नाम	योजना का विवरण	राशि (रु० में)
1	ए०एन० कॉलेज, पटना	हॉस्टल में फर्नीचर हेतु	3015600/-
		प्रयोगशालाओं का उन्नयन हेतु	5000000/-
		लाईब्रेरी के विकास हेतु	2500000/-
2	ए०एन० एस० कॉलेज, बाढ़	विभिन्न भवनों के जीर्णोद्धार	2500000/-
		प्रयोगशाला के फर्नीचर हेतु	5000000/-
		लाईब्रेरी के फर्नीचर हेतु	2525000/-
3	गया कॉलेज, गया	लाईब्रेरी के फर्नीचर हेतु	2000000/-
		प्रयोगशालाओं का उन्नयन हेतु	6000000/-
		लाईब्रेरी का उन्नयन हेतु	5000000/-
4	राजकीय महिला महाविद्यालय, गुलजारबाग	प्रयोगशाला के फर्नीचर हेतु	2063800/-
		लाईब्रेरी के उन्नयन हेतु	170000/-

Centre of excellence from 2012-13

14	एसओएमओ कॉलेज, भागलपुर	बृहत मरम्मती कार्य	1020000 /-
		प्रयोगशाला उपकरण	2500000 /-
		साईकिल स्टैंड के उन्नयन हेतु	500000 /-
15	जेओडीओ वीमेन्स कॉलेज, पटना	प्रयोगशाला का उन्नयन	5000000 /-
		लाईब्रेरी के उन्नयन हेतु	5000000 /-
16	कॉलेज ऑफ कॉमर्स, पटना	बृहत मरम्मती कार्य	10000000 /-
		कॉमन रूम फर्नीचर	2000000 /-
		क्रीड़ा कक्ष का उन्नयन	2500000 /-
17	एमओजेओकेओ कॉलेज, बेतिया	प्रयोगशाला का उन्नयन	2500000 /-
		लाईब्रेरी के उन्नयन हेतु	1764500 /-
18	गवर्नमेंट महिला महाविद्यालय, गर्दनीबाग	प्रयोगशाला के फर्नीचर हेतु	4160000 /-
		पुस्तक क्रय	1000000 /-
19	आर्ट एवं क्राफ्ट कॉलेज, पटना	चहारदीवारी का निर्माण	2670000 /-
		भवन: जीर्णोद्धार	1040000 /-
		प्रयोगशाला के फर्नीचर हेतु	585000 /-
		कुल	194265872 /-

42,95,000

3. उपर्युक्त योजनाओं के लिए स्वीकृत राशि के व्यय का विकलन मुख्यशीर्ष-2202-सामान्य शिक्षा-उपमुख्य शीर्ष-03- विश्वविद्यालय तथा उच्चतर शिक्षा- लघुशीर्ष - 102- विश्वविद्यालयों को सहायता मांग संख्या-21 -उप शीर्ष-0115, राज्य के विश्वविद्यालयों का विकास विपत्र कोड - पी 2202031020115- राज्य योजना स्कीम कोड- HRD- 5401-विषयशीर्ष-3106- सहायक अनुदान वेतनादि के अलावा से वित्तीय वर्ष 2012-13 में होगा। इस निमित्त 30 करोड़ का योजना उदव्यय तथा बजट उपबंध उपलब्ध है।

4. स्वीकृत राशि अवर सचिव, शिक्षा विभाग द्वारा नया सचिवालय कोषागार, विकास भवन, पटना से निकासी करके बैंक ड्राफ्ट के माध्यम से संबंधित महाविद्यालयों के प्रधानाचार्य को उपलब्ध कराया जाएगा जो महाविद्यालयों के बैंक खाते में जमा किए जाएंगे। इस राशि की योजना का प्रगति प्रतिवेदन महाविद्यालय को समर्पित करना होगा तथा निदेशालय उसकी समय-समय पर समीक्षा कर आवश्यक कार्रवाई कर सकेगा। महाविद्यालयों में फर्नीचर/उपस्करों का क्रय विहित प्रक्रिया अपनाकर लब्ध प्रतिष्ठित फर्मों से ही किया जा सकेगा तथा इसके गुणवत्ता के लिए प्रधानाचार्य पूर्णतः जिम्मेवार होंगे।

5. स्वीकृत राशि की योजना का असैनिक कार्यों का क्रियान्वयन, संबंधित महाविद्यालयों के द्वारा महाविद्यालय अभियंता/विश्वविद्यालय अभियंता की देख-रेख में किया जाएगा तथा उपयोगिता प्रमाण पत्र विभाग को तथा महालेखाकार कार्यालय को उपलब्ध कराया जाएगा।

6. यह स्वीकृत्यादेश संचिका सं० 15/एम 1-07/11 के पृष्ठ 125-124/प० पर दिनांक 30.10.2012 को प्राधिकृत सगिति की बैठक तथा पृष्ठ 32/टि० पर दिनांक 27.11.2012 को संचिकापरिषद् की बैठक में दिए गए सहमति के आलोक में निर्गत किया जा रहा है।

7. यह स्वीकृत्यादेश संचिका सं० 15/एम 1-07/11 के पृष्ठ 35/टि० पर आंतरिक वित्तीय सलाहकार की सहमति के आलोक में निर्गत किया जा रहा है।

8. इस स्वीकृत्यादेश से स्वीकृत राशि वित्त विभाग के पत्रांक 7355 दिनांक 05.10.07 एवं महालेखाकार, बिहार के पत्रांक 877-907 दिनांक 08.11.2007 के आलोक में आवंटन आदेश निर्गत होने के पश्चात् निकासी की जाएगी अतएव महालेखाकार से प्राधिकार पत्र प्राप्त करना आवश्यक नहीं है।

9. भारत सरकार के अंकेक्षण एवं लेखा महापरीक्षक तथा राज्य सरकार के अंकेक्षण विभाग (वित्त) को यह अधिकार होगा कि वे इस राशि का अंकेक्षण करें। इसलिए इस राशि का लेखा जोखा अलग से रखा जाएगा।

10. निदेशक (उच्च शिक्षा), शिक्षा विभाग को इसकी सूचना दी जा रही है।

विश्वासभाजन

ह०/-

(जितेन्द्र प्रसाद)

सरकार के संयुक्त सचिव

ज्ञापक 15/ एम 1-07/11 65

पटना, दिनांक 5/12/2012

प्रतिलिपि:- माननीय विभागीय मंत्री के आप्त सचिव/प्रधान सचिव शिक्षा विभाग के निजी सहायक/वित्त विभाग (स्कीम एवं बजट शाखा)/प्रधान सचिव, योजना एवं विकास विभाग/प्रधान सचिव, मंत्रिमण्डल सचिवालय / संबंधित सभी महाविद्यालयों के प्रधानाचार्य/कुलसचिव, राज्य के सभी विश्वविद्यालय/कोषागार पदाधिकारी, नया सचिवालय कोषागार, विकास भवन, पटना/ निदेशक, उच्च शिक्षा/अवर सचिव-सह-निकासी एवं व्ययन पदाधिकारी /लेखापाल, उच्च शिक्षा/प्रशाखा पदाधिकारी-5, 14 एवं 15 शिक्षा विभाग को सूचनार्थ एवं आवश्यक कार्यार्थ प्रेषित।

(जितेन्द्र प्रसाद)

सरकार के संयुक्त सचिव

5/12